

**Scioto County Health Department/Portsmouth City
Health Department
Emergency Response Plan**



SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

This page was intentionally left blank.

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

PREFACE

Homeland Security Presidential Directive (HSPD)-5, mandates the development of a National Response Plan (NRP) to align Federal coordination structures, capabilities, and resources into a unified, all discipline, and *all-hazards* approach to domestic incident management. This approach is unique and far reaching in that it, for the first time, eliminates critical seams and ties together a complete spectrum of incident management activities to include the prevention of, preparedness for, response to, and recovery from terrorism, major natural disasters and other major emergencies.

The Department of Health and Human Services and Centers for Disease Control and Preventions' Public Health Emergency Preparedness (PHEP) program's main focus is to develop emergency-ready public health departments. Some activities include evaluation and upgrade of State and local public health preparedness, and increasing integration with federal, state, local, private sector, and non-governmental organizations. These emergency preparedness and response efforts are intended to support the National Response Plan and the National Incident Management System.

The Ohio Department of Health (ODH), Division of Prevention, Bureau of Public Health Preparedness, manages grant funds to support the Public Health Infrastructure (PHI) Program and PHEP Program. The goal of the PHI and PHEP programs is to address bioterrorism, outbreaks of infectious disease and other public health threats at the county and regional public health level.

The PHEP grant deliverables provide the guidance for planning within the Public Health Planning regions of Ohio. This plan is a product of Federal and State requirements to provide an efficient and timely response to a Public Health emergency and to assist in the mitigation of events that could ultimately affect the public's health.

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

This page was intentionally left blank.

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

TABLE OF CONTENTS

PREFACE	i
TABLE OF CONTENTS	iii
Base Plan	iii
Annexes Listings	iii
Appendices Listings.....	iv
INTRODUCTION	1
SITUATION AND ASSUMPTIONS	3
CONCEPT OF OPERATIONS	4
Public Health Incident Lead Agency versus Support Agency Role	5
Emergency Response Plan (ERP) Activation Authority	6
Typical Sequence of Emergency Activities	6
Resource Requests	7
ASSIGNMENT OF RESPONSIBILITIES	7
Organization Responsibilities.....	7
Departmental Assignment of Responsibilities.....	8
Support and Partner Agency Roles and Responsibilities	8
TRAINING AND EXERCISE	10
PLAN DEVELOPMENT AND MAINTENANCE	10
AUTHORITY & REFERENCES	11
PROMULGATION DOCUMENT/SIGNATURE PAGE	Error! Bookmark not defined.
SUMMARY OF CHANGES	15
ATTACHMENT A: ACRONYMS	17
ATTACHMENT B: GLOSSARY	21

ANNEXES

Annex 1: Direction & Control	1.1
Annex 2: Interoperative Communications.....	2.1
Annex 3: Emergency Public Information & Warning	3.1
Annex 4: Epidemiological Response	4.1
Annex 5: Environmental Health Response	5.1
Annex 6: Resource Management.....	6.1
Annex 7: Recovery	7.1
Annex 8: Regional Hospital Coordination Center.....	8.1

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

APPENDICES

Appendix 1: Mass Dispensing & Strategic National Stockpile..... A1.1
Appendix 2: Community Containment..... A2.1
Appendix 3: Continuity of Operations (COOP)..... A3.1
Appendix 4: Mental Health Response A4.1
Appendix 5: Mass Fatality..... A5.1
Appendix 6: Pandemic Response..... A6.1
Appendix 7: Functional Needs A7.1
Appendix 8: Volunteer Management A8.1

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

PUBLIC HEALTH and MEDICAL SERVICES

- PRIMARY AGENCY:** Portsmouth City Health Department/Scioto County Health Department
- SUPPORT AGENCIES:** Regional Health Departments
American Red Cross, Ohio River Valley Chapter
Hospitals/Medical Clinics
SEO Epidemiologists
Behavioral Health Agencies in Scioto County
Scioto County Coroner
Local Veterinarians

INTRODUCTION

Purpose

The Portsmouth City Health Department and/or Scioto County Health Department (PCHD/SCHD) has the overall responsibility for protecting the public health of the residents of Scioto County and is (are) identified as the lead agency/agencies for response to public health emergencies. The Scioto County Emergency Response Plan (ERP)/Emergency Support Function-8 (ESF-8), Public Health and Medical Services, provides a mechanism for coordinated local assistance to supplement resources and implement protective actions in response to the public health needs resulting from emergency/disaster situations.

Federal and State agencies divide their planning into 15 annexes, with identified "leads" for each annex. ESF-8: Public Health and Medical Services is the only annex in which public health is the "Lead" agency; for other activities, Public Health provides support.

Emergency Support Functions (ESF): A grouping of governmental and certain private sector capabilities into an organizational structure to provide support, resources, program implementation, and services that are most likely needed to save lives, protect property and the environment, restore essential services and critical infrastructure, and help victims and communities return to normal following domestic incidents.

Scope

The framework of the SCHD/PCHD ERP was developed using a modified functional approach which consists of an ESF-8 model base plan with functional annexes, and general appendices. These are supplemented by implementing instructions which will be utilized to execute all or portions of the SCHD/PCHD ERP in conjunction with the roles and responsibilities identified in the Scioto County Emergency Operations Plans and Southern Ohio Medical Center's ERPs. The SCHD/PCHD ERP utilizes an all-hazards planning and preparedness approach. It is meant as a guide for an all-hazards emergency response & deviation from the plan may be necessary as unforeseen incidents occur.

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

Policies

NIMS Adoption and Compliance Statement

Plans, exercises, & trainings are developed and structured to be consistent with local, regional, state, & federal regulations, standards, and policies and to comply with the National Response Framework (NRF), National Incident Management System (NIMS) – HSPD-5, and National Infrastructure Protection Plan (NIPP) contributing to the National Preparedness Goal - HSPD-8. The national incident management system (NIMS) has been adopted by Ohio (ORC 5502.28) as the standard procedure for incident management in this state. All departments, agencies, and political subdivisions within the state utilize the system for incident management.

ESF-8 Integration into County Emergency Operations Plan

The SCHD/PCHD ERP is integrated as part of the Scioto County All-Hazards Emergency Operations Plan (EOP). The Scioto County All-Hazards EOP is the single legal document that describes responsibilities of agencies and individuals for carrying out specific actions in or in preparation for an emergency or disaster in Scioto County. The SCHD/PCHD functions, as a part of the Scioto County EOP, to provide specific information for the preparedness, response, mitigation, and recovery responsibilities of the SCHD/PCHD for public health-related disaster situations in Scioto County.

ESF-8 Agencies and Resources Coordination

The PCHD and/or SCHD is the LEAD/Primary agency for ESF-8 activities at the local-level, South Central Ohio Public Health at the regional-level, and the ODH at the state-level. Local Public Health Resources have been identified in advance of an emergency/disaster. Local ESF-8 resource requests will be coordinated with the local EMA. State-level ESF-8 resources can be activated upon request from the local Emergency Management Agency (EMA) when local resources have been exhausted. (See Annex 6: Resource Management and Resource Management Implementing Instructions)

Phases of Emergency Management for Public Health

Mitigation

Mitigation activities are those designed to either prevent the occurrence of an emergency or long-term activities to minimize the potentially adverse effects of an emergency.

Preparedness

Preparedness activities, programs, and systems are those that exist prior to an emergency and are used to support and enhance response to an emergency or disaster. Planning, training, and exercising are among the activities conducted in this phase.

Response

Response is activities and programs designed to address the immediate and short-term effects of the onset of an emergency or disaster. It helps to reduce the casualties and damage and to speed recovery. Response activities include

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

direction and control, emergency information and warning, mass dispensing, and other similar operations.

Recovery

Recovery is the phase that involves restoring systems to normal. Short- term recovery actions are taken to assess the damage and return vital life support systems to minimum operating standards; long term recovery actions may continue for months or maybe even for years.

SITUATION AND ASSUMPTIONS

Situations

Scioto County is a rural, medically underserved county with limited resources for emergency preparedness and response activities. It is located in the foot hills of Appalachia and has a total area of 612.3 square miles, of which 75.5% is forested land:

- Wayne National Forest,
- Shawnee State Forrest,
- Brush Creek State Forest

Major waterways in Scioto County include: Scioto River, Ohio River, Lake White, Bloom Lake, several lakes in Shawnee State Forest. There are twelve Class 1 dams in Scioto County.

United States and Ohio highways include: U.S. Route 52, and State Routes 125, 140, 348 and 522 cross the county east and west and U.S. Route 23, and State Routes 73, 104, 139, 335, and 772 run north and south

With a population of 78,499, the residents that are:

- Below the poverty line – 17.9%;
- 65 years old, or older – 15.0%
- Caucasian – 94.5%;
- English speaking (as their primary language) – 97.9%
- Disabled (non-institutionalized) – 23.7%

Unemployment is usually higher than the state average and the businesses/agencies that employ the greatest number of full- and part-time employees are:

- G&J Pepsi-Cola Bottlers Inc
- Mitchellace Inc
- OSCO Industries
- Portsmouth City Schools
- Scioto County Government
- Shawnee State University

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

- Southern Ohio Medical Center
- State of Ohio
- Sunoco Inc/SunCoke Energy
- Taylor Lumber Inc
- Wal-Mart Stores Inc

Medical care services in Scioto County include:

2 – Hospitals

Approximately 146 Physicians (MDs/DOs)

Approximately 30 dentists practicing within Scioto Co.

3 – Outpatient mental/behavioral health clinic; and

16 – Nursing/assisted living facilities

Scioto County Hazard Analysis is exposed to many hazards, all of which have the potential to disrupt the community, cause damage, and impact the public health. Possible hazards for Scioto County Hazard Assessment indicated include, but are not limited to, floods, tornados/severe wind storms, severe winter storms, earthquakes, landslides/subsidence, wild fires, power outages, human infectious disease, HAZMAT spills, civil disturbances, and terrorism.

Assumptions

Disasters:

1. May occur at any time with little or no warning.
2. Require significant information-sharing at the unclassified and classified levels across multiple jurisdictions and between public and private sectors.
3. Involve single or multiple geographic areas.
4. May have significant county and state impact and/or require significant county and state information sharing, resource coordination, and/or assistance.
5. The PCHD/SCHD is capable of handling the day-to-day public health situations that occur in Scioto County.
6. Public Health problems that overwhelm the PCHD/SCHD during disaster will be supported by ODH when requested.
7. Wide spread outbreaks that affect major areas of the state or nation, such as pandemic influenza, may reduce the available assistance to SciotoPCHD/SCHD County.

CONCEPT OF OPERATIONS

The State of Ohio has adopted the Emergency Support Functions (ESF) format for their emergency planning which corresponds to the format of the NRF. The ESF is the primary mechanism through which federal assistance to the state and state assistance to local governments is managed during emergencies. ESFs detail the

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

roles and responsibilities of state, federal and other public and private agencies that are charged with carrying-out functional missions to assist jurisdictions in response to disasters. Each ESF is headed by a Primary Agency that coordinates and reports activity for that ESF. The Primary Agency is supported by a number of Support Agencies, which are selected based upon their legislative authorities, knowledge, resources, and capabilities for responding to a specific type of disaster. Any of the Primary or Support Agencies to an ESF can function as a Lead Agency by taking the lead for and carrying out missions that are assigned to the ESF.

Public Health Incident Lead Agency versus Support Agency Roles

Public Health Lead Agency

Every day, SCIOTOPCHD/SCHD helps protect the health of the community. During an incident, these services become even more essential. When an incident is a public health emergency, such as a disease outbreak, PCHD/SCHD will be the "Lead" agency; the agency designated to take primary responsibility for, and coordination of the interagency oversight of the day-to-day conduct of an ongoing incident/operation.

Public Health Primary Agency

In any incident that is not of a public health emergency, PCHD/SCHD, or other ESF-8 support partner will manage and support the ESF-8 responsibilities as the primary agency.

In the aftermath of any disaster, the community's health care system may be damaged or become overwhelmed addressing individual health concerns. And the community may face a wide range of public health concerns, including:

- Sanitation and hygiene concerns due to crowded shelters, lack of utilities, or unsafe water.
- Spread of disease carried by insects, rodents, or other vectors.
- Measures to control infection, including prompt treatment of infections and immunizations.
- Supplies of medical equipment and products, including drugs, medical devices, blood, and blood products.
- Environmental health measures to ensure the safety of residents and response workers.
- Behavioral health needs of community members and response workers.
- Veterinary medical needs for service and companion animals.
- Mass fatality management, including the decontamination and identification of remains.
- Access to needed health care, including displaced individuals who need help managing chronic diseases.

Public Health Support Agency

There are five (5) additional ESFs that public health has been assigned to as a "support" agency, they are:

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

ESF-3: Engineering and Public Works

- Coordinate with EPA and assist in sanitation measures

ESF-5: Information and Planning

- Information sharing and planning for public health

ESF-6: Mass Care

- Shelter inspections

ESF-11: Agriculture

- Food inspections

ESF-15: Emergency Public Information

- Public health specific information/ education for the public

Emergency Response Plan (ERP) Activation Authority

The PCHD/SCHD ERP may only be activated under the authorization of the Health Commissioner or by the identified Primary or Secondary Backup personnel to the Health Commissioner in the Continuity of Operations Plan (Appendix III).

The ERP may be activated, as deemed necessary by the Health Commissioner, Administrator, or identified backups, during a bioterrorism event, disaster, or public health emergency that is impacting, or has the potential to impact the health of the residents of Scioto County.

Typical Sequence of Emergency Activities

1. Identify the threat. Any incident that is not considered a day-to-day activity, or the occurrence of an incident that is beyond the normal number for a given period.
2. Notification of staff and appropriate response partners.
3. Formulate Incident Command structure. See Annex 1: Direction and Control and any other annexes or appendices that may be appropriate for the incident.
4. Creation of Public Health Objectives.
5. Assessment of Public Health/Medical Needs. Determine if this incident will require more resources than are on-hand, or if this may be a prolonged incident.
6. Enhance existing surveillance systems to monitor the health of the general and medical needs population.
7. Identify Public Health Resources. This may include the need for additional staff/trained public health individuals.
8. Documentation and a description of the activation, notifications, services enhanced, services reduced/eliminated, and other pertinent information should begin. The ICS form 201 may be used, or other documents deemed more appropriate by SCEMA or ODH.
9. Implement/execute the response to address the objectives.

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

10. Monitor/assess the effectiveness of the response and modify as needed.
11. Demobilization. Begin reducing response activities as incident begins to resolve.
12. Recovery Operations.
13. After Action Review. Review the actions taken, or should have been taken, to determine where response improvements can be made.
14. Review and revise plans.

Resource Requests

The Health Commissioner or Incident Commander will contact the Scioto County EMA at the Emergency Operations Center to request resources. Local and regional resources will be utilized.

If it is determined that the local and regional resources will be insufficient to provide the projected need of response, State and Federal assets may be considered. The Scioto County EMA will then approach the Ohio Emergency Management Agency with this request. The Ohio EMA will then contact the appropriate agency, i.e., the ODH at the ESF-8 desk at the Ohio Emergency Operations Center, to make the official request. In addition to making the formal request, it is appropriate for the Scioto County/Portsmouth City Health Departments to contact the ODH or the ESF-8 desk at the Ohio Emergency Operations Center for a consultation.

ASSIGNMENT OF RESPONSIBILITIES

Organization Responsibilities

1. Assessment of county health and medical needs.
 - Assistance in assessing potable water and waste water/solid waste disposal issues and coordination to provide potable water and wastewater/solid water disposal equipment.
2. Public Health Surveillance
 - Surveillance and investigations to determine disease patterns and potential disease outbreaks and implement prevention strategies.
3. Monitoring of the availability and utilization of health systems' assets.
 - Supply, restock, and prioritize health-related equipment and supplies.
4. Provision of public health and medical related services, supplies, and personnel.
 - Provide logistical support for public health personnel in the field.
 - Provide pharmaceuticals, medical equipment, and supplies as available (includes the coordination and tracking of medical resources and equipment).
 - Provide consultation for the need to decontaminate people, buildings, and/or the environment, when applicable.

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

- Provide mass dispensing clinics for the prophylaxis of the entire county population, if necessary.
5. Identification of areas where public health problems could occur.
 - Public Health assessments of conditions at the site of the emergency to determine health needs and priorities.
 6. Provision of medical related information releases and public health recommendations and related releases to the public.
 7. Research and consultation on potential health hazards, medical problems, and appropriate levels of PPE, when applicable.
 8. Coordination of behavioral health assistance.
 9. Environmental sampling and analysis/collecting specimens for lab testing.
 - Coordination with ODH on specimen submission of possibly hazardous or contaminated substances throughout an emergency.
 - Testing of products for public consumption.
 10. Veterinary support.
 11. Assistance and support for mass casualty and mass fatality incidents.
 - Assist with Triage Operations.
 - Assist in the identification of mass burial sites.
 - Assist in the handling of infectious/contaminated bodies.
 12. Coordination with other local, regional, state, and federal partners.
 - Assess and make recommendations concerning the public health needs of emergency responders.
 - Staff the ESF-8 desk at the Scioto County Emergency Operations Center.

Departmental Operations Center's Assignment of Responsibilities

See the "Job Action Guides, located in Attachment C of this document, for description/list of responsibilities assigned to the:

- Incident Commander
- Planning Section Chief
- Operations Section Chief
- Logistics/Fiscal Section Chief
- Security/Safety Section Chief
- Public Information Officer
- Liaison Officer
- Any other positions

Support and Partner Agency Roles and Responsibilities

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

Agency	Public Health Emergency Roles/Responsibilities	Memorandum of Understanding/Agreements Established
Regional Public Health Agencies	Provide "reciprocal emergency management aid and assistance in case of any hazard too great to be dealt with unassisted."	Yes
Ohio Department of Health	Provide subject matter experts for consultation and guidance on emergency situations, provide laboratories for testing of samples, and provide available equipment/pharmaceuticals to local health departments for emergency response activities.	No
Scioto County EMA	Resources acquisition and coordination	No
Red Cross	Provide volunteer assistance or possibly food/refreshments for response personnel, if possible	No
Scioto County Sheriff's Office	Provide security for health department response activities/equipment/pharmaceuticals	No
Scioto County Local School District	Provide school facilities for the use of POD (Point of Dispensing) operations	Yes (Valley Local School District)
Scioto County EMS and other EMS stations in county	Have staff on standby at POD sites for transport to medical facilities. Provide assistance to nursing staff for triage operations and possibly provision of vaccines or medications.	No
Shawnee State University	Provide school facilities for the use of POD (Point of Dispensing) operations	Yes
Healthcare Clinics	Provide medical staff for response activities, if possible.	No
Pharmacies	Provide pharmaceutical handling assistance for POD operations, if possible	No
Mental Health	May help coordinate mental health service activities in the county.	No
Scioto County Coroner	Mass fatality management, including the decontamination and identification of remains.	No
Ohio Environmental	Provide information/assistance to the health department on the clean-up or	No

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

Agency	Public Health Emergency Roles/Responsibilities	Memorandum of Understanding/Agreements Established
Protection Agency	decontamination of environments that pose risk to public health.	
Scioto Veterinarians	Provide medical needs for service and companion animals	No
Southern Ohio Medical Center	Access to needed health care, including displaced individuals who need help managing chronic diseases.	No
Kings' Daughters Medical Center	Access to needed health care, including displaced individuals who need help managing chronic diseases.	No
SEO Epidemiologists	Assist with disease surveillance, prevention, and recommendations for treatment.	Yes

TRAINING AND EXERCISE

A Multi-Year Training and Exercise Plan (MT&EP) has been developed and is updated annually to provide a timeline of training and exercising activities to take place throughout each PHEP Grant Fiscal Year cycle. The MT&EP incorporates NIMS training requirements and Homeland Security Exercise and Evaluation Program (HSEEP) guidelines.

Training

The PHEP Coordinator is responsible for all Health Department Staff emergency response training and training documentation. The PHEP Coordinator ensures all new and current staff complete and maintain the appropriate level of NIMS and other emergency preparedness training for their identified emergency response roles.

Review of the PCHD/SCHD ERP is part of the orientation training for new core emergency response staff including the Administrator, Director of Nursing, Director of Environmental Health, and the PHEP Coordinator. Core emergency response staff must, additionally, review the emergency plans on an annual basis.

Exercising

The health department conducts and participates in exercises, both locally and regionally, to test and validate plans, checklists, and response procedures and to evaluate the training and skills of response personnel. Corrective actions identified through the after action/improvement plan process are addressed in future plan revisions and training & exercise programs.

PLAN DEVELOPMENT AND MAINTENANCE

Development

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

The Scioto County ERP design and content is coordinated with other public health jurisdictional plans within Homeland Security Region 7, the South Central Ohio Public Health Region, Southeast Ohio Hospital All-Hazards Plan, and the ODH ESF-8 Plan.

The PCHD/SCHD ERP is to be kept current through an ongoing revision system. The PHEP Coordinator, in collaboration with the core emergency response staff and the Scioto County Board of Health, are responsible for ensuring that all necessary revisions to the plans are made and distributed to the necessary plan holders. Plan revisions may also be coordinated with the input from support agencies identified within this plan.

Plan holders are prohibited from making changes, revisions, or additions to individual copies of the plan. Revisions are to be made on one master copy maintained by the PHEP Coordinator and distributed to the proper plan holders.

Plan Holders include:

- Scioto County Health Department
 - Original kept on PCHD/SCHD Server
 - One hard copy kept in cabinet behind ERC's desk at PCHD and one copy kept on each floor at PCHD
- Scioto County EMA

Maintenance

The PCHD/SCHD ERP and accompanying Annexes, Appendices, and Implementing instructions will be reviewed and updated on an annual basis for content changes based on information gathered from exercises, trainings, and Federal/State guidelines. Updates to notifications and contact lists will be made as changes occur.

Availability of Emergency Response Plans to the Public

The PCHD/SCHD ERP (base plan) is available for review by the public via the PCHD website and SCHD website. Comments to the plan can be made through a link on that website page.

Copies of the PCHD/SCHD ERP and its accompanying Annexes, Appendices, and Implementing Instructions may be requested by the public. Requests for copies of the plans must be made to the PHEP Coordinator or the Health Department Administrator. Plan content will be released in accordance with Ohio Sunshine Laws and PCHD/SCHD Records Release Policy. Exempt plans or plan content will be reviewed by the PHEP Coordinator and Administrator before release. Any ERP information provided to the public must be approved by the Health Department Administrator.

AUTHORITY & REFERENCES

Authority

Ohio Revised Code (ORC) Chapters 3701, 3707 and 3709 and Ohio Administrative Code (OAC) Chapter 3701-3 provide authority to ODH and

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

local health districts (LHDs) with respect to human infectious diseases, including pandemic influenza..

- O.R.C. 3701: deals with the authority of ODH, and
- O.R.C. 3707 and 3709 deal with the authority of local health boards and districts, respectively.

Reference

Title	Location
Adjacent county's(ies') Emergency Support Function - 8	
Ohio Emergency Support Function - 8	http://ema.ohio.gov/Documents/Ohio_EOP/esf_8_tab_c.pdf
Bureau of Public Health Preparedness Planning Unit, All Hazard Emergency Response Plan Framework and Planning Guidance	

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

The Scioto County Board of Health and the Portsmouth City Board of Health approve this document as the official All-Hazards Emergency Response Plan for the Scioto County Health Department and Portsmouth City Health Department. Review will be accomplished on an annual basis, commencing one year from the date noted below, or as deemed necessary. Changes to this plan are to be prepared and coordinated based on the deficiencies identified by exercises, emergencies, and changes in government structure.

NAME

NAME

TITLE

TITLE

DATE

DATE

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

This page was intentionally left blank.

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN
SUMMARY OF CHANGES**

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

This page was intentionally left blank.

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

**ATTACHMENT A: ACRONYMS USED IN THE EMERGENCY RESPONSE
PLANS**

AAR – After Action Report

ACCHD – Athens City/County Health Department

CCRF – Commissioned Corps Readiness Force (US Public Health Service emergency team)

CDC – Centers for Disease Control

CERT – Community Emergency Response Team

CISD – Critical Incident Stress Debriefing

CISM – Critical Incident Stress Management

COOP – Continuity of Operations Plan

DMATs – Disaster Medical Assistance Teams

DMORT – Disaster Mortuary Response Team

EDRS – Electronic Death Registration Systems

EMA – Emergency Management Agency

EMS – Emergency Medical Services

EOC – Emergency Operations Center

EOP – Emergency Operations Plan

EPI&W – Emergency Public Information and Warning

ERC- Emergency Response Coordinator

ERP – Emergency Response Plan

ESF – Emergency Support Function

EUA – Emergency Use Authorization

FAC – Family Assistance Center

FBI – Federal Bureau of Investigation

FDA – Food and Drug Administration

FEMA – Federal Emergency Management Agency

GCHD – Gallia County Health Department

GIS – Geographic Information Site

HAN – Health Alert Network

HAZMAT – Hazardous Material

HCHD – Hocking County Health department

HDIS – Health District Information Software

HIV – Human Immuno deficiency Virus

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

HSEEP – Homeland Security Exercise and Evaluation Program

HSPD – Homeland Security Presidential Directive

ICHHD – Ironton City Health Department

ICP – Incident Command Post

ICS – Incident Command System

ID - Identification

II – Implementing Instruction

IMS – Inventory Management System

IND – Investigational New Drug

IT – Information Technology

JCHD – Jackson County Health Department

JIC – Joint Information Center

JIS – Joint Information System

LCHD – Lawrence County Health Department

LE – Law Enforcement

LEMA – Local Emergency Management Agency

LEPC – Local Emergency Planning Committee

LHD – Local Health Department

MARCS – Multi-Agency Radio Communication System

MCHD – Meigs County Health Department

MFM – Mass Fatality Management

MHE – Material Handling Equipment

MOU – Memorandum of Understanding

MRC – Medical Reserve Corps

MTEP – Multi-year Training & Exercise Plan

NAPH – Name, Address, Personal History

NIMS – National Incident Management System

NIPP – National Infrastructure Protection Plan

NORS – National Outbreak Reporting System

NPI – Non-Pharmaceutical Interventions

NRP – National Response Plan

ODH – Ohio Department of Health

ODRS – Ohio Disease Reporting System

OEMA – Ohio Emergency Management Agency

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

OEPA – Ohio Environmental Protective Agency
OFDA – Ohio Funeral Directors Association
OPHAN – Ohio Public Health Analysis Network
OPHCS – Ohio Public Health Communication System
PCGHD – Pike County general Health District
PCHD – Portsmouth City Health Department
PH – Public Health
PHEP – Public Health Emergency Preparedness
PHER – Public Health Emergency Response
PIO – Public Information Officer
POD – Point of Dispensing
PPE – Personal Protective Equipment
PREP Act – Public Readiness and Emergency Preparedness Act
PRP – Pandemic Response Plan
RCC – Regional Coordination Center
RCHD – Ross County Health District
RDN – Regional Distribution Node
RHCC – Regional Hospital Coordination Center
RMRS – Regional Medical Response Systems
RODS – Real-time Outbreaks and Disease Surveillance
RPH – Regional Public Health
RPHP – Regional Public Health Preparedness
RSS – Receive, Store and Stage
SC – South Central
SCHD – Scioto County Health Department
SCO – South Central Ohio
SIIS – Statewide Immunization Information System
SNS – Strategic National Stockpile
VAERS – Vaccination Adverse Events Reporting Sheet
VCHD – Vinton County Health Department
VIS – Vaccine Information Sheet
VMI – Vendor Managed Inventory
VOIP – Voice-Over Internet Phone
VRC – Volunteer Reception Center

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

WHO – World Health Organization

WIC – Women, Infants, and Children

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN
ATTACHMENT B: GLOSSARY OF WORDS/PHRASES USED IN THE
EMERGENCY RESPONSE PLANS**

A

B

C

ChemPack - Centers for Disease Control and Prevention has established this voluntary participation project for the “forward” placement of sustainable repositories of nerve agent antidotes in numerous locations throughout the United States, so that they can be immediately accessible for the treatment of affected persons.

Communicable – refers to a disease that is transmissible from person to person.

Cordon Sanitaire – a line around a quarantined area guarded to prevent spread of disease by restricting passage into and out of the area.

D

Designated staff - those needed to begin immediate implementation of the initial Emergency Action Plan, and may range from a single member of a department to the entire staff, depending on the situation.

Distribution of Countermeasures: The shipment/movement of large amounts of countermeasures to sites of dispensing. Example: movement from PCHD/SCHDs drop-site to a local pharmacy, or hospital for dispensing to the affected population.

Duty Officers - Administrators assigned on rotating weekly schedule to receive notification of public health emergencies from the 911 Center. Assigned duty officers: Health Commissioner (HC), Director of Nursing (DON), Director of Environmental Health (DEH), Public Health Emergency Preparedness Coordinator (PHEP Coord).

E

Emergency Leadership - Health Commissioner, Administrative Assistant (AA), DON, Environmental Health Director, and Directors

Emergency Support Functions (ESF): A grouping of governmental and certain private sector capabilities into an organizational structure to provide support, resources, program implementation, and services that are most likely needed to save lives, protect property and the environment, restore essential services and critical infrastructure, and

SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT EMERGENCY RESPONSE PLAN

help victims and communities return to normal following domestic incidents.

E

Epidemic - An outbreak of disease that affects a much greater number of people than is usual for the locality or that spreads to regions where it is ordinarily not present. A disease that tends to be restricted to a particular region (endemic disease) can become epidemic if non-immune persons are present in large numbers (as in time of war or during pilgrimages), if the infectious agent is more virulent than usual, or if distribution of the disease is more easily effected. Epidemics may also be caused by new disease agents in the human population, such as the Ebola virus.

F

G

H

Homeland Security Presidential Directives – National Security Presidential Directives (NSPDs) that pertain to the Department of Homeland Security. NSPDs are a form of an executive order issued by the President of the United States with the advice and consent of the National Security Council. The directives articulate the executive's national security policy and carry the "full force and effect of law". Since many of the NSPDs pertain to the national security of the United States, many remain classified.

I

Incident Action Plan (IAP) - A plan of action for a designated operational period to address a public health emergency. The incident will be re-assessed as needed or at the end of this period, and a new IAP will be developed. The IAP is developed by the Incident Commander and the Command Staff (Health Department Leadership). A suggested form for recording an IAP is ICS Form XXX.

Isolation – the separation of an **infected individual** from others during the period of disease communicability in such a way that prevents, as far as possible, the direct or indirect conveyance of an infectious agent to those who are susceptible to infection or who may spread the agent to others.

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

J

K

L

Limitation on Movement – pertains to a public health response and to an outbreak of a communicable disease where a form of quarantine, isolation, and/or cordon sanitaire is implemented. The implementation can be through voluntary or mandatory means.

M

Mass Dispensing: The movement of large amounts of countermeasures to a large number of people (end-user) in an effort to provide “mass prophylaxis”. A mass dispensing event would be a public health emergency in which authorization of LHDs to be a “dispensing” agent has occurred and Points of Dispensing (PODs) would be activated.

Mass Fatality Incident - is any situation where more deaths occur than can be handled by local coroner and funeral home resources. There is no minimum number of deaths for an incident to be considered a mass fatality incident because communities vary in size and resources.

Mass Prophylaxis: The capability to protect the health of the population through administration of critical interventions (e.g., antibiotics, vaccinations, antivirals, countermeasures) to prevent the development of disease among those who are exposed or potentially exposed to public health threats.

Mobilization - Process by which staff are called in to work outside of regular business hours because of a public health emergency. Mobilization begins when a public health emergency is determined to exist and ends when all available designated staff have reported to the health department or designated public health EOC.

N

Non-Pharmaceutical Interventions - mitigating the impact of a communicable disease within a community without the availability or use of antibiotics, antivirals, vaccine, or other pharmaceutical prophylaxis or treatment. This can be accomplished through the use of strategies such as Isolation, Quarantine, or Social Distancing measures.

O

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

P

Pandemic: An epidemic of infectious disease that is spreading through human populations across a large region; for instance, multiple continents, or even worldwide. Pandemics can be either mild or severe in the illness and death they cause, and the severity of a pandemic can change over the course of that pandemic.

Points of Dispensing (POD): A physical site where the sole purpose is to quickly dispense (mass dispensing) preventive countermeasures (mass prophylaxis) to large numbers of people during an emergency in an effort to PREVENT ILLNESS.

Push Packs

The first line of support lies within the immediate response 12-hour Push Packages. These are caches of pharmaceuticals, antidotes, and medical supplies designed to provide rapid delivery of a broad spectrum of assets for an ill defined threat in the early hours of an incident. These Push Packages are positioned in strategically located, secure warehouses ready for immediate deployment to a designated site within 12 hours of the federal decision to deploy SNS assets.

Q

Quarantine – restriction of the movements or activities of a **well individual** that has been **exposed** to a communicable disease during the period the period of communicability of that disease and in such a manner that the transmission of the disease may have occurred.

R

Response - Defined as answering the call from a notifier (the 911 Operator or SCHED/PCHD official) or returning the call if the notifier leaves a message.

S

Self-Shielding – self-imposed exclusion from infected persons or those perceived to be infected (e.g., by staying home from work or school during an epidemic).

"Snow Days" - Community members are asked to stay home as they would during a major snowstorm. Schools are closed, work sites are closed or restricted, large public gatherings are cancelled, and public transportation is halted or scaled back.

Social Distancing – involves increasing the space or distance between people (i.e., increase distance from others from one arms - length to

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

two) while decreasing the opportunity for contagious transmissions to occur. For example: teleconferences in lieu of face-to-face meetings, the use of larger conference rooms, no hand shaking, and avoiding the use of public pens, computers and/or phones.

Strategic National Stockpile (SNS): The United States' **national** repository of antibiotics, antivirals, chemical antidotes, antitoxins (countermeasures) and other critical medical equipment and supplies. In the event of a **national** emergency involving bioterrorism or a natural pandemic, the SNS has the capability to supplement and re-supply local health authorities that may be overwhelmed by the crisis, with response time as little as 12 hours. The SNS is jointly run by the Centers for Disease Control and Prevention (CDC) and the Department of Homeland Security.

T

U

V

Vendor Managed Inventory - If the incident requires additional pharmaceuticals and/or medical supplies, follow-on vendor managed inventory (VMI) supplies will be shipped to arrive within 24 to 36 hours. If the agent is well defined, VMI can be tailored to provide pharmaceuticals, supplies and/or products specific to the suspected or confirmed agent(s). In this case, the VMI could act as the first option for immediate response from the SNS Program.

W

XYZ

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN
ATTACHMENT C: JOB ACTION GUIDES**

- Incident Commander
- Planning Section Chief
- Operations Section Chief
- Logistics/Fiscal Section Chief
- Security/Safety Section Chief
- Public Information Officer
- Liaison Officer
- Any other positions

**SCIOTO COUNTY/PORTSMOUTH CITY HEALTH DEPARTMENT
EMERGENCY RESPONSE PLAN**

This page was intentionally left blank.