



PORTSMOUTH CITY COUNCIL

Special Session

-A G E N D A-

*Being Held at Shawnee State University
Library*

728 2nd Street
Portsmouth, Ohio 45662
www.portsmouthoh.org

Diana Ratliff
City Clerk
740-354-4706

Wednesday, February 20, 2021

9:00 a.m.

City Council

1. Call to Order by Mayor Johnson
2. Invocation - Pledge of Allegiance to the Flag
3. Roll Call
4. Clerk's Report
 - (1) Request for special meeting
 - (2) Call of special meeting
 - (3) Formal return of service notice
5. Statements or remarks of citizens present in Council Chambers on items on the subject of the Special Session. **NOTE:** All citizens who wish to express themselves in Council Meetings shall do so with dignity, shall avoid personal references and shall **adhere to the question on hand.** **Citizens that are speaking are requested to state their name and address for the record and there is a 5 minutes time limit.**
6. A Special Session has been called by Mayor Johnson to hold a strategic planning session with the City Manager and Department Heads.
7. Adjournment

City Council Strategic Planning Session 2021 Organizational Chart

A. Elected: City Council

- a. Holds the fiduciary responsibility of the City
- b. Hires the City Manager

B. Elected: Auditor- Trent Williams

C. Elected: City Solicitor: John Haas

D. Appointed by City Council: City Clerk – Diana Ratliff

E. Hired by City Council: City Manager, Sam Sutherland

- a. Code enforcement – Tiffany Hedrick and Andy Gedeon
 - i. Consolidating the workforce
 - ii. Issuing tickets for code violations
 - iii. Equipment?
- b. Community Development- Tracey Shearer
- c. Health Department- Chris Smith
- d. Engineering- Nathan Prosch
 - i. Commercial Buildings
 - ii. Landlord Registration
 - iii. River front
- e. Fire – Chief Raison
 - i. How often does equipment need to be replaced?
 - ii. Other needs
- f. Municipal Court
- g. Police – Chief Brewer
 - i. Equipment- cars
 - ii. Other equipment?
- h. Public Service – Jack Tackett
- i. Public Utilities – Crystal Weghorst
- j. Waterworks – Sam Sutherland
 - i. Repairs needed
 - ii. Funding of those repairs
 - iii. Personnel

F. Future plans (Allocating resources)

- i. Master Plan implementation
- ii. Parks and Rec Position
- iii. McKinley Pool
- iv. Front Street
- v. River Front
- vi. Code enforcement
- vii. Art District
- viii. Broadband
- ix. Road work schedule
- x. Underground infrastructure

QUESTIONS FOR EACH

DEPARTMENT:

- Foreseeable 2021 (Extra) Expenses
- Wish list.....
- How would you use an SSU intern?
- What do you need/want from other depts to better accomplish your goals?
- Thinking BIG: How do you want to see your dept grow?
- From your dept's perspective, what do you believe City Council could do better or do differently?
- What do you want Council to know about your department?