

MANAGER’S CONFERENCE MINUTES
Portsmouth City Council Meeting on
March 25, 2019 – 7:16 p.m.

Members present:

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| Sean Dunne | 1 st Ward |
| Jo Ann Aeh | 2 nd Ward |
| Kevin E. Johnson | 3 rd Ward |
| Jerrold Albrecht | 4 th Ward |
| Gene Meadows | 5 th Ward |
| Thomas K. Lowe | 6 th Ward |

Also present was City Manager Sam Sutherland and City Clerk Ratliff

1. **Amendment to Ordinance 1319.03 adding “solid waste”** **CM-19-22**

Manager Sutherland said this adds the words “solid waste” to the end of the ordinance. The Health Department felt that we needed to amend to help them, and give them better leeway for citations.

Councilman Lowe asked what this meant, Councilman Meadows replied that it was a broader scope, they were talking about sanitary conditions and free from any accumulation of rubbish and garbage. He said the question then becomes “what is accumulation” and how much does it take to accumulate. Manager Sutherland stated that this would help out with the old furniture issues that we have.

Councilwoman Aeh motioned to accept Alternative #1.

There were no questions or comments: **VOTE: 6 Ayes – 0 Nays**

2. **Lease Agreement for Branch Rickey Field** **CM-19-23**

Manager Sutherland stated this was anticipation with Shawnee State University for the use of Branch Rickey Field as it expires June 30, 2019. Councilman Meadows asked if there were any changes to it and the reply was “no”. Councilwoman Aeh asked if the restroom issue was resolved and the reply was “yes”. Manager Sutherland stated a water line had busted in the ladies restroom and needed some repair work. He said he received an email from Director Beaumont who had received an email from the Athletic Director at Shawnee State University that they were going to take care of it and there was some kind of delay, but they finally got it taken care of this past week. Mrs. Aeh said the City pays for the repair but the University was responsible for getting a plumber to come do the work. Manager Sutherland said that a fence needed repaired and they had cleaned the Press Box and also removed a couple of trees.

Councilman Lowe motioned to accept Alternative #1.

There were no questions or comments: **VOTE: 6 Ayes – 0 Nays**

3. **2019 Capital Improvement Budget** **CM-19-24**

Manager Sutherland said this was for Funds 301, 606, 622 and 623. He said the City Auditor had asked him but he forgot to put an additional \$5,000 in the 301 budget which was to put a roof or balcony over the back door going into the Police Department as it received a lot of rain/whether. It was in the CIP last year for a \$20,000 improvement but after looking at it, another \$5,000 was needed. Clerk Ratliff reported the new total amount to be \$1,927,635.00 and the \$5,000 would be listed as Building Maintenance – Overhang, and the new total was \$30,000 in Building Maintenance. Mr. Sutherland stated that he would go back and look at what was proposed as there may be a better way to handle it.

He said that he knew the number was elevated compared to most, but the Grandview widening project was included and a dual payment for the Fire Truck because the payment was due in January. Acting Mayor Johnson said it would sure be nice to see Sheridan in the budget, Mr. Sutherland said they were working on it. Councilman Dunne asked about the lighting on Scioto Trail and Mr. Sutherland replied that the amount would take care of all of the lights that were burned out. Councilman Lowe questioned spending \$27,000 for sign making and sign material, Mr. Sutherland said that would be for the aluminum backing, Mr. Lowe said he didn't have a problem with it because he has had a lot of requests for signs. Mr. Sutherland said this was a pretty elaborate set up and it would make it so that we would be able to make any sign that we need. Mr. Lowe asked Chief Ware if the State outlawed "Children Playing" signs, Chief Ware said that goes to Civil Liability and that would be a better question for Solicitor Haas. Mrs. Aeh said years ago the State banned them because children thought it was alright to play in the street. (Many people talking at once). Mr. Johnson asked who was handling the GIS at Greenlawn Cemetery, Mr. Sutherland said there was a new system and explained how the system worked and that the Friends of Greenlawn were contributing but it was budgeted so that the city would take care of it and then the city would be reimbursed. He said the \$28,000 took care of it all and then once their contributions come they will reimburse the city. (Lots of people talking again). Councilman Meadows asked why the Fire Department needed a new command vehicle and Mr. Sutherland stated that the current one was 13 years old. Mr. Lowe asked what the concrete replacement was for and Mr. Sutherland said in front of the Sciotoville station there was a sinkhole in the driveway, but this would cover all three stations. Mr. Lowe asked what kind of equipment the Health Department needed for \$16,000 and another vehicle for the Court for \$36,260.00. Clerk Ratliff introduced Jared Koch from the Health Department, Mr. Koch stated he was the new CFO for the Health Department and the equipment was for a new server and software.

Councilman Albrecht said he had received a complaint about the 10 minute parking sign at the Health Department and that usually one of the Health Department cars were parked in that spot. He added that elderly people could not find a place to park to pay their water bill. He said that the Health Department shouldn't be allowed to park there any longer than anyone else. Mr. Lowe asked if there was an agreement with the State on the guard rails and Mr. Sutherland stated that if it was within the city limits, it was our responsibility. Mr. Lowe asked what the Gear Washer and Dryer was for and Mr. Sutherland responded it was to clean their heavy duty gear from when they been fighting fires. He said there was grant money involved and the city would get some of that back.

Councilman Meadows motioned to accept Alternative #2 adding the \$5,000.

There were no questions or comments: **VOTE: 6 Ayes – 0 Nays**

The meeting adjourned at 7:35 p.m. on a motion by Councilman Meadows.

Submitted by: *Diana Ratliff* – City Clerk