

**MANAGER’S CONFERENCE MINUTES**  
**Portsmouth City Council Meeting on**  
**August 23, 2021 – 7:22 p.m.**

Members present:

Sean Dunne	1 <sup>st</sup> Ward
Charlotte Gordon	2 <sup>nd</sup> Ward
Kevin E. Johnson	3 <sup>rd</sup> Ward
Lyvette Mosley	4 <sup>th</sup> Ward
Edwin Martell	5 <sup>th</sup> Ward
Dennis Packard	6 <sup>th</sup> Ward

Also, present was City Manager Sam Sutherland, City Clerk Diana Ratliff and Solicitor John Haas. Auditor M. Trent Williams was absent.

1. **LEASE OF ALLEY ON 4<sup>TH</sup> STREET (PARTY TIME PUB)** **CM-21-74**

Manager Sutherland said this was for the alley east of the pub and they plan on putting a door on the side for patrons and wait staff. Ms. Colley spoke about her request. It was decided that some of the Councilmembers would meet with the owner and go over the concerns. They decided to bring it back on the agenda for the next meeting after they get meet.

Vice President Dunne motioned to accept alternative #3 – Take no action.

There were no questions or comments: **VOTE: 6 ayes – 0 Nay**

2. **REVISION OF AMERICAN RESCUE ACT FUNDS** **CM-21-75**

Manager Sutherland said this was a fund established to received the American Rescue Recovery Act Fund and since then the amount had changed and there were specific projects listed in that legislation and it was determined that there were some issues at the Wastewater plant that needed addressed immediately and he would like to revamp that original ordinance so that these projects could be completed. Kris Ruggles with Strand & Associates spoke in regard to the topic at the sewer plant.

Vice President Dunne motioned to accept alternative #1.

There were no questions or comments: **VOTE: 6 ayes – 0 Nay**

3. **ZONING VARIANCE FOR 2311 TIMLIN HILL ROAD** **CM-21-76**

Manager Sutherland said this was for a zoning variance for 2311 Timlin Hill Road, he added that there were three people that attended the meeting and none were in opposition. One gentleman did have some questions and once those were answered he was satisfied. Trevor and Kara Copeland plan on using the old monastery as a Bed & Breakfast and they need a variance but would only be for as long as they own the property.

Vice President Dunne motioned to accept alternative #1.

There were no questions or comments: **VOTE: 6 ayes – 0 Nay**

4. **NEW BOSTON SEWER AGREEMENT - Removed** **CM-21-77**

5. **ACCEPTING AMOUNTS & RATES TAX BUDGET** **CM-21-78**

Manager Sutherland said this was a yearly request and was housekeeping.

Vice President Dunne motioned to accept alternative #1.

There were no questions or comments: **VOTE: 6 ayes – 0 Nay**

## **Discussion**

1. Former Adelphia Property/Spacing – After some discussion it was decided to remove this item for the time being.
2. Spartan Stadium User Fee – Manager Sutherland stated that they had been running into some issues with people not cleaning up the stadium after they use it. This proposal would be for a cleaning service to provide the cleaning for after events. The people renting the stadium would have to pay a service fee as well as a key deposit fee. After the event if they turned in the keys, they would get their deposit back but the service fee was something everyone that rents the stadium would have to pay.
3. Code Enforcement – Vice President Dunne stated that the penalties and fines need to be reviewed for habitual offenders as these offenders weren't being deterred from being a nuisance. It was decided that Mr. Gedeon and Solicitor Haas would sit down and go over the penalties and determine how to move forward and they would bring it back onto the City Manager's agenda for the next meeting.

The meeting adjourned at 8:28 p.m. on a motion by Vice President Dunne.

Submitted by: *Diana Ratliff* – City Clerk

For the full audio version of the Manager's Meeting, please go to [www.portsmouthoh.org](http://www.portsmouthoh.org) under City Manager 2021 "Audio".