

**MANAGER'S CONFERENCE MINUTES**  
**Portsmouth City Council Meeting on**  
**October 27, 2014**

**1. Creation of the 220 Fund Indigent Drivers Alcohol Monitoring – CM – 14-47**

Setting up of an account for Driver's License reinstatement fees of \$50 to be credited to the State Indigent Drivers Alcohol Monitoring (IDAM) for distribution to local IDAMs and it is required that a fund be set up specifically for these reinstatement fees.

Auditor Williams stated that there would be no problem in setting up this fund.

On a motion by Kevin W. Johnson Alternative #1 was proposed.

**There were no questions or comments. VOTE: 6 Ayes – 0 Nays**

**2. Creation of the 202 Fund Municipal Court Subsidy – CM-14-48**

Starting in 2015 it is proposed that a set amount be transferred from the General Fund into a new fund, the #202 Fund for Municipal Court to budget as they wish. An average was taken from the past 5 years of funding given to the Courts and in order to meet the budget it needs to be capped at \$910,000. This was part of the 5 year recovery plan submitted to the State.

On a motion by Kevin W. Johnson Alternative #1 was proposed.

**There were no questions or comments. VOTE: 6 Ayes – 0 Nays**

**3. Creation of the 250 Fund Health Department Subsidy – CM-14-49**

Starting in 2015 it is proposed that a set amount be transferred from the General Fund into a new fund, the #259 Fund for the Health Department to budget as they wish. An average was taken from the past 5 years of funding given to the Health Department and in order to meet the budget it needs to be capped at \$640,000. This was part of the 5 year recovery plan submitted to the State.

On a motion by Kevin W. Johnson Alternative #1 was proposed.

**There were no questions or comments. VOTE: 6 Ayes – 0 Nays**

**4. Permissive Tax Increase for Street Department Operations-CM-14-50**

The legislation proposes to increase the permissive tax through enacting ORC 4504.17 (\$5.00) and 4504.171 (\$5.00) effective January 1, 2016. Mr. Allen recommends that this be brought forward as two separate pieces of legislation and the Solicitor agreed.

Manager Allen stated that the deadline for increasing the permissive tax for 2015 was July 1, 2014 so this would not take effect until 2016, with some possible early renewal there could be funds coming in as early as October 2015.

On a motion by Kevin W. Johnson to Accept Alternative #2 amend the request to separate the legislation into 2 separate pieces of legislation.

**There were no questions or comments: Vote: 6 Ayes – 0 Nays**

**5. Resolution Supporting Social Security Access Act-CM-14-51**

This was a request by Lee Montgomery of the American Federation of Government Employees to support the efforts to keep Social Security Offices as a community based agency to protect the public, the economy and retain employment for the public servants that want to provide the public with the community based public service.

On a motion by Kevin W. Johnson to Accept Alternative #1 to prepare legislation to support the Social Security Access Act of 2014.

**There were no questions or comments: Vote: 6 Ayes – 0 Nays**

**6. Ordinance Authorizing Contract with SmartBill-CM-14-52**

Due to the combination of the requirement of having utility invoices in sealed envelopes and the need for monthly billing due to increased rates to cover operating deficits. The City does not have the equipment necessary to print invoice, fold and stuff the invoices into envelopes and then seal and place postage on the envelopes. The meters will be read on a monthly basis (which has been done for the past three months, just as a test). We will reconsider in-house billing at a future date but for necessity, he feels this is the best route.

On a motion by Kevin W. Johnson to Accept Alternative #1 to prepare legislation to authorize the City Manager to sign an agreement with SmartBill as a Consent Agenda item.

**There were no questions or comments: Vote: 6 Ayes – 0 Nays**

The meeting adjourned at 7:20 on a motion by Councilman Kevin W. Johnson.