

MANAGER’S CONFERENCE MINUTES
Portsmouth City Council Meeting on
November 14, 2016 – 7:15 p.m.

All members of Council were present, Manager Allen, Assistant Prosecutor Gerard, Auditor Williams and City Clerk Ratliff.

1. Buckeye Elite Basketball Tournament

Mayor Kalb stated that Council had received information during the break regarding the basketball tournament and that will be discussed first. Councilman Kevin E. Johnson advised that Council had budgeted for the tournament in 2016, and requested the Mayor to read a Proclamation proclaiming it Buckeye Elite Basketball Day during this event and also would like a Resolution of support. He said reiterated that the City was supporting them financially with a sponsorship and would like to see that acknowledged and would like to see the community support the event. He asked Mayor Kalb to read the Proclamation in Council Chamber at the next meeting and possibly have an article in the newspaper about the event. He said that he attended this was a wonderful event last year and stated that there were teams from all over the country. He believed that all the rooms in the area had sold out; ESPN had a dunking contest and which had positive publicity from the event. Councilman Lowe asked what the financial commitment was and Manager Allen responded \$2,500. Mr. Lowe requested that we bump that amount up and Councilman Kevin W. Johnson said that was what we budgeted for and we should stick to that amount.

Councilman Kevin W. Johnson motioned to have a resolution of support drafted and added to the next Council Agenda.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nays

Councilman Kevin W. Johnson requested to make one motion on CM-172 – CM-181 after the Manager explains each of them and it was agreed it would be done in one motion.

2. ODOT Agreement Bridge inspections 2017-2019

CM-16-171

Manager Allen said there was an annual bridge inspection agreement for 2017, 2018 and 2019. He said years ago ODOT paid to have the bridges inspected on an annual basis and somewhere along the line ODOT got out of that and had Municipalities conduct their own and in 2015 ODOT began doing it again at no cost to the city.

Councilman Kevin A. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

3. Code Cleanup Transfer Rental Licensing Funds

CM-16-172

Manager Allen stated that at the request of the Auditor’s office in 2017 they intend to reinstate the rental licensing program under the new guidelines outlined by the City Solicitor to be in compliance with the lawsuit that was filed against the City of Portsmouth. The Auditor’s office requested that this be funded out of the General Fund since the rental licensing would be set up in the Engineering Department for 2017. They would be transferring the remaining balance out of fund #271 and would close that fund.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

Mayor Kalb asked when the program would go into effect and Manager Allen replied January 2017 but they need to hire someone.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

4. Code Cleanup 133.03 Audit of Accounts

CM-16-173

Manager Allen said that there were two items of change, the first being it uses the word “oftener” which would be changed to “more often”. The second referred to the State Bureau of Inspections and Supervision of Public Offices and after researching, he finally found that this was a department within the State Auditor’s office and it no longer exists. It should read “subject to the powers and duties of the Office of the State Auditor”.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

5. Code Cleanup 351.20 (a) Two Hour Parking

CM-16-174

Manager Allen referred to two hour parking and added that new signs would be ordered once the code cleanup was complete as the current signs were not compliant with the code. The current code mentioned references a boundary of Harvard Street which no longer existed as it was under the current Portsmouth High School, he would like the new boundary to be Offnere Street. It also referenced that a person could not park for more than two hours a day and it should read two hours consecutive time. Mayor Kalb ask about the handicapped parking in front of the Portsmouth Coliseum on Gallia Street and was wondering why that whole block was marked off as handicapped parking. Manager Allen said he would look into it and that it probably should not be marked as handicapped but instead have signs that were erected for the football games. Clerk Ratliff asked about the people that rent apartments on Market Street and Second Street. There was discussion about parking for tenants and Councilman Kevin W. Johnson stated that the same thing happened with the Park Apartments with tenants parking on Chillicothe Street. It was decided to move forward with it and deal with it as problems arise.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

6. Code Cleanup 903.01 Permit Required

CM-16-175

Manager Allen said that the street cut permit fee hadn’t been adjusted since 2000 and recommended raising it to \$75.00.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

7. Code Cleanup 903.04 Street Restoration Fund

CM-16-176

Manager Allen recommended that all monies received under Chapter 903.03 which listed Street Restoration Fund which we longer have and it needed to be changed to reference the Street Construction, Maintenance and Repair fund.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

8. Code Cleanup 903.05 Restoration and Re-pavement

CM-16-177

Manager Allen said this changes Mayor to City Manager.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

9. Code Cleanup 947.06 Permit Fees

CM-16-178

Manager Allen stated that the requested changes are as follows:

- a) The City of Portsmouth had an agreement with Notre Dame High School for the operation of Spartan Stadium. There had been a semi-pro team that rented and paid \$500 per month and it was not \$500 per game. When there was a special event the City charged \$100 and if it was a non-profit organization there was no charge.
- b) Allard Park was sold to Sciotoville Community School (East High School in 2007).
- c) No one rents Branch Rickey Park. The city has an agreement with Shawnee State University to take care of it and the only other group that had used it was for the Gene Bennett Classic and they were not charged because they usually put a lot of labor into the field.
- d) The tennis court had not been rented in many years.
- e) There was a charge for the rental of Tracy Park which was basically for the pavilion.
- f) There was no charge for the use of the softball fields with the exception of Diamond #1 which was located east of the service department and that was rented to the adult co-ed fellowship softball league.
- g) The riverfront camping ground fees were changed in another section and this section was to coordinate with the other section to be consistent.
- h) The city does not charge for parking at events.
- i) The city does not charge for the riverfront amphitheater which was only used during the River Days Festivities and a ceremony for Veterans.
- j) The other changes are recommended changes, there was nothing in there that raises fees but was consistent with current policies.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

10. Code Cleanup 947.09 Ticket Sales

CM-16-179

Manager Allen stated that this referred to ticket sales and the city does not collect gate receipts and there were no requirements for audits since we do not collect them nor do we audit their books.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

11. Code Cleanup 947.10 Concessions

CM-16-180

Manager Allen said that this was obsolete as we do not do this any longer. It was from back when the city had a Parks and Recreation Department and had staff at all the parks. We would have had youth at the parks and operated concession stands. Mayor Kalb asked if it referred to River Days concession stands and Manager Allen said that we do not receive any money from River Days other than a permit from the Health Department.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

12. Code Cleanup 947.12 Roy Rogers Esplanade

CM-16-181

Manager Allen stated this referred to the “Retail Merchants Association, pursuant to its agreement to monitor maintenance of the Downtown Improvement Project”. The Association was defunct with no new agreement and was now handled by Main Street Portsmouth.

Councilman Kevin W. Johnson recommended alternative #1 as requested.

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

Councilman Kevin W. Johnson stated that there was no Council letter for CM-16-182, but recommended that Council allow the Manager to review it with Council.

Manager Allen stated that before he got into the budget, there was a legal opinion from the City Solicitor regarding the Main Street Portsmouth trains. He said that the opinion stated that the train was a motor vehicle and would require them to bring the train up to code and make it a licensable motor vehicle and it would not be the same as a Segway. Councilman Kevin W. Johnson stated that he had discussed that with Sue Burke of Main Street Portsmouth and they have no intention of pursuing this and would use the one train and sell the second train. They would use it in the parking lot at the welcome center and parades. Manager Allen stated that it could be used for events that have the streets closed.

13. 2017 Budget

CM-16-182

He went over the cover letter of the binder that contains the 2017 budget. He said that it contained all funds from operating budget, capital budget and all the grants. He included the amounts submitted by the Health Department and the Courts in the budget and said if there were questions about either of those he would request Chris Smith from the Health Department attend as well as Leroy Kegley for the Courts. Both the Health Department and Municipal Court's amount comes out of the general fund and was underneath the subsidy cap that was implemented a couple of years ago. The other funds were basically either grants or their own money and he doesn't have control over it as long as they came in underneath the cap on the general fund portion.

He said that this was a very accurate, detailed document that projected out to the penny. The budget started at zero and they included what was required to operate the city which was very conservative and displayed a concerted effort to operate at the most efficient level. It conserved revenues in order to build fund balances, however they City does remain under a fiscal watch from the State Auditor and it was because of the deficit condition of the sewer fund. It's not a budget where you got what you got the previous year plus a percent. The allocation of overhead expenses were consistent with the past three budgets and those were approved by the State Auditor's office and compliant with the resolution passed by City Council back in 2014. All the major funds in the budget were balanced with the exception of #265 Flood Defense where we would be deficit spending approximately \$83,000 because of an expense of \$85,000 for repair of an outfall pipe under the flood defense levee that was identified during the certification process. This would be year three because we did three pipes that had deteriorated, we did one in 2015, one in 2016 and this would be the last one for 2017.

The general fund, street fund, capital improvement, all three water funds, all three waste water funds, sanitation fund and the insurance fund were all balanced. Balanced meant that we would be appropriating and spending less than we're bring in calendar year or fiscal year 2017 and he wasn't sure if it had been done in the last decade.

GENERAL FUND

The McKinley Pool showed a \$9,000 deficit spending in Council Trust for Recreation and his understanding was that the campground made money and the pool lost money but there was a net negative of \$9,000 but there was money there and when we got close to zero, they would subsidize it with the general fund.

Prior to the income tax increase there was money spent out of the Greenlawn Cemetery trust fund #851. In 2016 and 2017 the only money being appropriated was \$420.00 for the placement of flowers. In 2016 when the income tax passed, the trust fund was paid back to its highest level which was \$202,000 which was supposed to be used for capital improvement to the cemetery.

The second time since the 1990's the compensated absences were budgeted with the #102 fund. This fund was used to compensate employees that retire who were allowed to cash out 1/3 of their sick leave up to 600 hours.

The budget contained no raises. The labor contracts and non-union employees would be handled separately once the budget was passed. The 2016 revenues were finalized and the cost analysis of raises and sustainability over the next few years was conducted. The employees have been told that there had to be a calculation to show that we would not be wiping out the income tax through raises and the raises have to be sustainable.

The City Engineers position was currently vacant and at some point we hope to have a professional engineer in that position. Councilman Kevin W. Johnson asked if part of the problem in hiring a professional engineer was the amount of compensation being offered and if so how can it be rectified. Manager Allen replied that compensation was too low and he needed to have a point factor analysis conducted which was where job descriptions would be drawn up, then they take the job description and they have a scale on responsibility and they come up with an associated pay range which would need to be done citywide otherwise he would be arbitrarily making up a pay range and this was budgeted to be done. Mayor Kalb asked if we had the need for an Engineer and Manager Allen replied "yes". Councilwoman Aeh ask "why" because we had an Engineer before in the City and there wasn't enough for that Engineer to do and it ended up as a high paid Office Manager. She said that according to the Building Code, we could have a contract with a Plans Examiner or an in-house on everything that had to do with that department. Manager Allen stated that we were contracting out with just commercial building inspections between \$60,000 and \$70,000 per year and Mrs. Aeh asked how much an Engineer with benefits would be paid and Manager Allen replied that it was in the budget. Mrs. Aeh said that an Engineer ended up sitting in that office and ended up being an Office Manager. She added that two of them had gotten fired previously because they were either spending their time at WalMart or other places and there wasn't any engineering things for them to do. Manager Allen said that until the pay was changed it would just sit there like it is now. Mrs. Aeh asked why we would want to pay an Engineer to sit in that office just to be an office manager because there wasn't enough engineering work for them to do and there hadn't been for a long time. At some point if there was work for them to do, we could put the money in the budget and hire an Engineer. She looked at the codes and everything from plans and approvals, could be contracted out and still remain a certified Building Department. Mayor Kalb asked of the possibility to find a qualified, retired engineer that would work within the prepared budget. Manager Allen said that someone came by and offered to work 20 hours a week for \$30,000 which didn't include building inspections, so we would have had \$30,000 plus the other \$60,000-\$70,000 for commercial building inspectors that we're contracting out.

The code enforcement officer position and the re-implemented rental licensing inspector would be funded in the Engineering Department.

Due to a retirement at the end of the year, there will be a position available that the city will be filling and it was included in the budget. There were five vacant positions in water distribution and the budget funds four of them and would fill those position in early 2017.

The City of Portsmouth remained penalty rated in Workers' Compensation from pre-2014 claims, but we have lowered the experience rate by participating in discount programs.

The medical insurance premium will be approximately 8% less than the 2016 price. Mayor Kalb asked if the Health Department Clinic had helped and Manager Allen said that "yes" it had helped as well as co-pays.

In the General Fund there would be a new department of Economic Development. Mrs. Aeh said that new departments could only be established by City Council and she asked if he was requesting a new department and he said "yes" and the purpose was to allow better tracking of economic development activities.

There was \$15,000 budgeted for downtown building inventory conducted by SOPA with the information placed as informational layers in the G.I.S. system. Also the contribution to SOPA would increase from \$25,000 to \$45,000 based on a per capita amount which was equal to New Boston's contribution.

Main Street Portsmouth formerly funded out of the Capital Improvement Fund would now be in the General Fund and newly created fund of 101-118. He said it's not a fund it's a department.

The Police Department requested active shooter and emergency equipment for the squad cars and that would be placed in the General Fund.

The Fire Department requested personal protective equipment, new mattresses, nozzles, adapters and hoses, SCBA bottles, face pieces and voice amps. These items would formerly been funded out of the #301 Capital Improvement and is now out of #101. Mayor Kalb asked where the city stood as far as the medical side and Manager Allen said it was not budgeted for but there would be a presentation coming before Council in the near future. There was an outside person come in to do an evaluation to make sure that we weren't skewing the numbers for our personal preferences. The drug "narcan" was donated to be used in cases of overdose and the only cost

involved would be the training and limited medical supplies. There was no cost for manpower because they were only going on calls when available and there is no overtime situations.

The Engineering Building Inspections Department was budgeted a zoning code update in the amount of \$34,00 to complete the overhaul of the codified ordinances to bring the zoning code up to where the city needs it to be.

The purchase of rock salt was formerly taken out of State Highway Fund and was now in the Street Fund and nothing was budgeted out of State Highway Fund #233 because we're trying to build up that fund.

The Community Development Fund #243 had \$82,000 CDBG grant that would be used toward the 30 inch water main replacement for the Sunrise Reservoir.

In the Appalachian Regional Commission grant #244 there was a \$250,000 appropriation toward the replacement of the 30 inch Sunrise Reservoir water main.

The Flood Defense Fund #265 will be deficit spending in 2017 but the long-term prognosis was healthy. The fund has had to pay for the floodwall/levee certification process as well as deteriorated pipes that needed repaired. This also contained the cost of one additional mower to more efficiently mow the levee.

The Water Fund #604 has four significant purchases:

- a) Payment on the back taxes of the property immediately behind the water plant which were estimated at \$21,000 and would be purchased once the Phase II Environmental Assessment was completed and that should take the majority of next year to achieve.
- b) The replacement of the Sheridan Road water line in the amount of \$50,000. That waterline was in bad shape and needed replaced before the street is resurfaced in 2017 and the drainage work under the road would be conducted in 2016.
- c) This is the third year of a five year program to install storz fittings on the fire hydrants
- d) This was a local match for the OPWC grant that was applied for to utilize backup generators located at the pump stations.

The Wastewater Fund #621 has only one major expense which required repairs to the influent screen at a cost of \$63,000.

The Sanitation Fund #631 included a budget for a compactor truck at an estimated cost of \$172,000. One would be purchased in December and when the budget passes, the intent was to order another in January of 2017. The entire fleet of garbage trucks were purchased in 2007 and we've begun a system of replacing one truck per year so they would be staggered. He noted that there had been a lot of delays in the garbage which was because of two trucks which continuously broke down. These were the two slated to be replaced in December and the other in early 2017.

The Insurance Fund is fully funded for the third straight year, the fund had a deficit year-end balance in 2013 of over half a million dollars and should end 2017 with a balance of \$1,700,000. This is important in case we every got to the point of self-insuring because there would need to be a cash reserve.

The only other thing brought to everyone's attention was the list of Capital Improvement items that were programed. He said in #301 he tried to be as conservative as possible and to make sure that we had a balanced budget and not spending more out of the C.I.P. than we anticipate bringing in during one year. Mayor Kalb asked if this would be two ordinance and Manager Allen responded one budget but the ordinances were separate.

CAPITAL IMPROVEMENT

Income Tax Allocation, Ameresco payments, Mayor Kalb asked if this was the last year for the Ameresco payment and Manager Allen replied that it would be May of 2018.

Capital Improvement budget as follows:

- a) **Fire** - Replacing the Assistant Chief's vehicle in the Fire Department which was actually submitted for in 2016 but he accidentally omitted it from the budget and was estimated at \$42,000. The old vehicle broke down quite a bit. They've also requested technical rescue equipment in the amount of \$17,184.
- b) **Health** – They've requested about \$20,000 worth of software equipment.
- c) **Information Technology** – Replacement of servers in the amount of \$25,000, to replace the last ones which were purchased in 2008.
- d) **Municipal Building** – Repairs to the Municipal Building in the amount of \$50,000. Part of that was to finish the repair work in the court room, some electrical work and worn out carpeting in some of the offices.
- e) **Municipal Court** – They've requested \$8,000 worth of items.
- f) **Parks** – The City had been putting money toward Branch Rickey Field on a continual basis and Shawnee State had supplemented that and made improvements to the Park. Shawnee State University was wanting to move their women's softball from West Portsmouth to Portsmouth, so we've allotted \$20,000 towards that request. They believe they have some people in town that were willing to make significant contributions, so this would be seed money for them to match.
- g) **Police** – We've been purchasing five Police cruisers per year on a rotating schedule, this year's amount was \$250,000. The cars were more like computers where you would spend a lot of money and they would be obsolete very quick and the Police cars were like a disposable item. There were six in the budget this year because we're getting insurance money on one of those because it was totaled. There would be two marked cruisers and three command cars. One of the command cars would be given to code enforcement and another to the Building Licensing person. Councilman Kevin E. Johnson asked if our cruisers were bought plain and we equip them ourselves and could we buy these locally. Chief Ware explained that we buy them fully packaged and it was a State bid contract which was put together by professionals and at one time we did buy locally but this was the best option.
- h) **Streets** – Resurfacing was estimated at \$250,000; ODOT's resurfacing project for U.S. 52 westbound will be \$205,608, he's not sure what that included; Grandview Widening for \$250,000.
- i) **Traffic** – Thermoplastic markings would be done around the schools at a cost of \$40,000
- j) **Trees** – Possibly not capital but he didn't have a problem with it because trees were being bought.

He said that there was one thing in the budget but it got bumped for the Grandview widening project and he doesn't want to deficit spend but the Street Sweeper doesn't work and it cost \$250,000-\$270,000. He said there's been a couple of things he adhered to in order to get us out of where we were. He said we stopped buying things on lease purchase because lease purchase meant that you couldn't afford it but it was needed. We've paid off the Fire Engine which was done as a lease purchase for five years. We lease purchased dump trucks out of the water fund and those will be paid off in 2017. Garbage trucks were lease purchased over five year. The Fire Department stated they wanted a new truck and he told them that when there was enough money set aside they would get one but it would not be lease purchased. We're trying to do as much as we can under the Administrative Consent order for the sewer fund by grants and not by loans. We will have to borrow about \$1,000,000 for the Sunrise water main because it would cost \$3,400,000. In the past we probably would've taken a 30 year loan but we want to try to borrow from someone that would allow us to pay it back early and when the Ameresco payment comes off in May of 2018 and try to pay it off in two or three years. The idea would be to try to repair everything by not borrowing and try to live within our means by not purchasing things by lease and paying cash to try having a balanced budget. He said the Water Plant would need to be replaced but was looking at the year 2020 because it would take three or four years of permitting, design and preparation, but we're not in any financial condition to start designing it. There was still a major problem in the wastewater fund and it had been unable to recover. We agreed to in our consent order from 2013 that we would clean and televise all of the sewers under 18 inches in diameter within a five year period which calculated out to be \$250,000 per year that was not budgeted for next year because we cannot afford it. At some point we have to add \$250,000 per year to the expenses of the sewer fund to meet our obligations.

Councilman Meadows addressed the fact that we would be \$9,000 in the deficit for McKinley Pool and we're already planning on moving the money, why couldn't we put it there to begin with when we know we're going to need it. Manager Allen said it was because all of the expenses are recorded in the Recreational Fund and we wouldn't want to track them in two separate locations and it was an easy way of looking at it and knowing right away knowing how much it cost to operate the pool. The pool generated no

money as we only charge \$1.00 to get in and he believed that they let people in for free at times. Mr. Meadows also brought up the issue of security during Council meetings and we should consider getting one of the court officers to be here at Council meetings because if someone got mad at City Council, this could potentially be a dangerous area. Councilman Kevin W. Johnson requested a comparison from Auditor Williams from 2016 of the expenditures to what we're budgeting for 2017, he thought that it would be good for Council to review. He mentioned that there was supposed to be a study done about the size of our Police and Fire Department. Manager Allen stated that they had listened to a seminar regarding that issue and he would have to hire someone to analyze how many Police Officers were available for calls or if calls were being stacked. Mayor Kalb asked if we had a similar report done when Chief Horner was here and Chief Ware said he didn't know of any study. He said that he and Captain Brewer had attended such seminars and based on what they studied the Police was way under staffed. Councilman Kevin W. Johnson asked about the raining day fund. Manager Allen stated that he believed the estimated resources for the General Fund were conservative and won't know until it's finished. This showed the General Fund underspending by \$631,000, the goal was not to break zero. Another goal was to build the funds, which was why Fund #233 wasn't budgeted anything because it was so low and we were trying to add \$55,000 whereas in the past we would have spent some of that money.

Manager Allen asked Council if they wanted to have a meeting to go over the budget in detail and asked if they wanted someone from the Health Department and Courts to also be included and the reply was "yes" they wanted both. Councilman Meadows asked about the five year plan that was submitted to the State for our recovery and if we were on track. Manager Allen said that we're ahead of it because the only funds left would be the Wastewater and Water and the answer was to raise the rates which we have done once in May for sewer and in October for water and he advised Council that next May there would have to be another rate increase for sewer because we were not getting anywhere. The five year plan stated that the water and sewer rates would be raised to meet expenses and one of the problem with the sewer fund was because we started making all of the improvements based on the Administrative order and we didn't raise the rates and borrowed money and those payments came due. He said the only reason we're still under fiscal watch was because of the sewer fund because all of the other funds are fine. You also have to have a five year plan that showed you won't go back to deficit spending. Councilman Kevin E. Johnson reiterated what the Manager said for his own understanding. Once and when all of the funds were in the black and we show a five year plan, then we would be out of fiscal watch and Manager Allen said "yes" and you have to show you're not going to go back into the red. The Manager said he had two dilemmas, the first being the State Auditor's office saying you have to get the accounts out of the red and the second was the E.P.A. saying you have to make all of the improvements and when they were told that the city doesn't have any money, they said "we don't care, you have to make these improvements". There was no way to satisfy both. They had a meeting with the E.P.A. and explained that we had 14,000 water accounts and we had 2,700 delinquent during the month they were here. Councilman Kevin E. Johnson said that he was questioned by a resident about another income tax increase and Manager Allen said "no". Auditor Williams brought up about the storm water fees and said we should talk about it sooner rather than later and Mayor Kalb agreed and said that everyone should be paying their fair share. Councilman Kevin W. Johnson asked that the Budget be brought forward for discussion during the Conference Session but then it was discussed to have it ready for the Council Agenda for a first reading and it would give us time to amend if necessary.

Councilman Kevin W. Johnson recommended alternative #1 as requested

There were no further questions or comments. VOTE: 6 Ayes – 0 Nay

The meeting adjourned at 8:30 p.m. on a motion by Councilman Kevin E. Johnson.

Submitted by: *Diana Ratliff* – City Clerk