



City of Portsmouth

Office of the City Manager

728 Second Street
Portsmouth, Ohio 45662



TO: Portsmouth City Council
FROM: City Manager Derek K. Allen, ICMA-CM DKA
DATE: December 15, 2016
RE: City Manager's Report December 27, 2016

PERSONNEL

Street Superintendent Herb Dillow submitted notice of his intent to retire. I thank Mr. Dillow for his many years of outstanding work and he will be missed.

Currently, with the retirement of Herb Dillow the City of Portsmouth will be down 22.5 non-safety employees from 2013.

A request was sent to the Civil Service Commission to conduct a test and establish an eligibility list for Utility Person/Truck Driver.

The Police promotional exam results were the eligibility list was certified by the Civil Service Commission on December 12, 2016.

Patrolman Joel Robinson was promoted to Sergeant on December 15, 2016.

MUNICIPAL BUILDING

The work to cap the exterior walls to prevent rain water and moisture from entering the building is on-going. This work was necessary to prevent water from continuing to damage the interior of the building.

PROPERTY

The semi-trailer stored at the Adelpia lot was removed. The Conex boxes are scheduled to be relocated this week from the Adelpia lot to the Public Service property located at 55 Mary Ann Street.

The Phase II environmental on the property has been completed.

POLICE

The new Police cars are currently being worked on by B & C Communications relocate and rewire the radios.

PUBLIC SERVICE

Received a letter from Ohio EPA that the transfer station was violation free and that all of Ohio EPA's concerns regarding the transfer station were addressed.

The City contracted with Custom Tree Service to remove the trees along the wooded right-of-way that the citizens were concerned about on Richardson Street. The cost of removing approximately ten (10) large trees was \$4,500.

WATER

December 5, 2016: Replaced eight feet (8') of six inch (6") main, valve and hydrant on Timberlake Drive, Rosemount; repaired six inch (6") main at Burts and Jane Lane, West Portsmouth.

December 7, 2016: Repaired eight inch (8") main 4300 block of Scioto Trail.

December 8, 2016: Repaired six inch (6") main Lawrence Street and Hill Road.

WASTEWATER

The telemetry unit located at 23rd and Grandview is in operation.

November 28, 2016: Worked city-wide cleaning storm catch basins.

November 29, 2016: Worked city-wide cleaning storm catch basins.

November 30, 2016: Forrest Avenue repair of sewer broken during water works repair. Offnere Street assist with clean-up following water break.

December 1, 2016: 1100 block John Street video and cleaning of sewer. 2202 Royce Street cleaning of sewer. 5500 3rd Street video and cleaning of sewer. Alley next to Portsmouth Times. Dye testing of manhole.

December 2, 2016: 314 Market Street cleaning of storm basin. 2128 6th Street cleaning out sewer.

December 5, 2016: 2215 Summit St. Repair of 10-in sanitary sewer.

December 6, 2016: Worked city-wide cleaning storm catch basins due to rain. 1614 3rd Street cleaned sewer. 1742 6th Street replaced cap on clean out.

December 7, 2016: 2136 Summit Street repaired ten inch (10') sanitary sewer.

December 8, 2016: 2202 Royce Street repaired six inch (6") sanitary sewer.

December 9, 2016: 1733 Charles Street cleaned sewer. Castle Street cleaned sewer.