



# City of Portsmouth

Office of the City Manager

728 Second Street  
Portsmouth, Ohio 45662



**TO:** Portsmouth City Council  
**FROM:** City Manager Derek K. Allen, ICMA-CM DKA  
**DATE:** December 1, 2014  
**RE:** City Manager's Report December 8, 2014

## **PUBLIC SERVICE DEPARTMENT**

### SANITATION

1. Regular residential and commercial trash pick-up.
2. Picking up of larger items from alley's...mattress', box springs, furniture, etc.

### TRANSFER STATION

Continuing contact with the Ohio EPA regarding modifications to the existing transfer station into an "open top" station. The EPA does not have any objections to this modification as long as the 50 cubic yard regulation is maintained. Republic has stated that they would be open to modifying their trailers to maintain the 50 c.y. limit.

The cost to the city for this modification to the "open top" operation would be \$14,200.00. Republic has stated that they could have the change-over done over a week-end.

City Trash: 623.61 Tons  
Other Trash: 438.51 Tons  
November Revenue: \$23,230.38  
Revenue Since April 1, 2014: \$247,279.71

One Utility person left the Transfer Station for the Pipe Yard...Posting for Utility position comes down 12/1/14

### STREETS

1. Continuing leaf pickup throughout the City.

2. Continuing the emptying of trash cans in parks and along Chillicothe Street
3. Used 10 tons of salt during ice event of November 17th.
4. Have right around 600 tons of salt on hand, with 150 tons of grit to mix with salt if needed.
5. Pothole repair and asphalt patching of utility breaks.
6. Continue nightly street sweeping operations.

### TRAFFIC

1. Maintaining traffic signals and restoring power to signals after power failures in the City.
2. Maintaining decorative light fixtures in the Downtown and Boneyfiddle areas.
3. Installed Christmas decorations on street poles, Esplanade, Tracy Park, and Sciotoville Park.
4. Replaced several traffic signs and street signs.
5. Worked with Police/Fire on different traffic situations.
6. Worked with Utility departments in closing and setting up lane lines.

### Cemetery

There were six (6) burials in November 2014.

January 2014	4 burials
February 2014	2 burials
March 2014	4 burials
April 2014	3 burials
May 2014	7 burials
June 2014	16 burials
July 2014	7 burials
August 2014	7 burials
September 2014	4 burials
October 2014	8 burials
November 2014	6 burials

### Garage

1. City vehicle and equipment maintenance.
2. Fuel supply and distribution.

SERVICE DEPT. MANPOWER AS OF DECEMBER 1, 2014

Administration: 2  
Garage: 3  
Streets: 8  
Sanitation: 13  
Traffic: 2  
Grounds: 2

Total: 30

**WASTEWATER**

Wastewater Plants

The main plant located in the City of Portsmouth treated 102.000 million gallons in November 2014 with an average daily flow of 3.38 MGD. The Sciotoville plant treated 3.294 million gallons for the month of November 2014 for an average daily flow of 0.110 MGD. Maximum rainfall at the Portsmouth plant was 0.70 inches on November 17, 2014. The Maximum rainfall recorded at the Sciotoville Plant was 0.77 inches on November 17, 2014.

Portsmouth Plant

December 2013	140.000 million gallons treated	4.52 million daily average
January 2014	148.000 million gallons treated	4.79 million daily average
February 2014	194.000 million gallons treated	6.94 million daily average
March 2014	197.000 million gallons treated	6.34 million daily average
April 2014	198.630 million gallons treated	6.62 million daily average
May 2014	188.000 million gallons treated	6.07 million daily average
June 2014	151.000 million gallons treated	5.04 million daily average
July 2014	114.000 million gallons treated	3.66 million daily average
August 2014	123.000 million gallons treated	3.97 million daily average
September 2014	77.000 million gallons treated	2.56 million daily average
October 2014	117.000 million gallons treated	3.77 million daily average
November 2014	102.000 million gallons treated	3.38 million daily average

Sciotoville Plant

December 2013	10.540 million gallons treated	0.340 million daily average
January 2014	8.778 million gallons treated	0.283 million daily average
February 2014	11.538 million gallons treated	0.412 million daily average
March 2014	7.977 million gallons treated	0.257 million daily average
April 2014	10.705 million gallons treated	0.356 million daily average
May 2014	7.660 million gallons treated	0.247 million daily average

June 2014	6.575 million gallons treated	0.219 million daily average
July 2014	6.630 million gallons treated	0.214 million daily average
August 2014	6.928 million gallons treated	0.223 million daily average
September 2014	4.365 million gallons treated	0.145 million daily average
October 2014	6.298 million gallons treated	0.203 million daily average
November 2014	3.294 million gallons treated	0.110 million daily average

There were no NPDES permit violations at either plant.

## **FLOOD DEFENSE**

There were no high river levels in November and the Flood Defense System was not put into operation.

Mark Puckett became the Flood Defense Supervisor on October 16. A large pump was repaired and reinstalled at the 17th Street Flood Defense Pump Station in November.

A preliminary report regarding well performance tests completed on the two levee relief wells was received on November 24. The tests, performed on November 21 and 22, indicated that the wells performed adequately. (A final report is expected shortly.) This is an important step in the FEMA certification process for the City's Flood Defense System.

## **WATER**

The City of Portsmouth pumped 135.693 million gallons in the month of November 2014 for a daily average of 4.523 million gallons per day (MGD).

December 2013	118.227 million gallons pumped	3.814 million daily average
January 2014	142.090 million gallons pumped	4.583 million daily average
February 2014	131.595 million gallons pumped	4.699 million daily average
March 2014	136.711 million gallons pumped	4.410 million daily average
April 2014	120.170 million gallons pumped	4.006 million daily average
May 2014	127.800 million gallons pumped	4.122 million daily average
June 2014	149.546 million gallons pumped	4.985 million daily average
July 2014	155.205 million gallons pumped	5.007 million daily average
August 2014	154.801 million gallons pumped	4.993 million daily average
September 2014	143.632 million gallons pumped	4.788 million daily average
October 2014	150.549 million gallons pumped	4.856 million daily average
November 2014	135.693 million gallons pumped	4.523 million daily average

### Water Leaks

November 17, 2014: 6" main Noel Drive.

November 18, 2014: 4" main on Timberview Drive.

November 20, 2014: 6" main Green Street, Wheelersburg.

November 21, 2014: 6" main Willard and Hastings Hill, Sciotodale.

November 24, 2014: Lowered 2" and 1" mains on Center Street, Wheelersburg.

November 25, 2014: Moved 6" main at North Hill Road and Dorman Drive for sewer project.

November 26, 2014: Fixed leak on 1 ½ " main 100 block of Union Street, Portsmouth; repacked valve on North Hill Road and Dorman Drive.

#### Hydrant Work:

November 21, 2014: Rebuilt hydrant at Bonser and Kentland, Sciotoville.

### **ENGINEERING**

Engineering Department submitted no report today.

#### Contractor Registrations

January 2014	21
February 2014	15
March 2014	14
April 2014	16
May 2014	21
June 2014	10
July 2014	6
August 2014	4
September 2014	6
October 2014	11
November 2014	

#### Violations

January 2014	10
February 2014	16
March 2014	11
April 2014	9
May 2014	4

June 2014	10
July 2014	17
August 2014	22
September 2014	6
October 2014	24
November 2014	

<u>Building Permits Issued</u>	Residential	Commercial
January 2014	18	4
February 2014	19	7
March 2014	19	10
April 2014	26	13
May 2014	38	6
June 2014	30	3
July 2014	39	11
August 2014	31	12
September 2014	43	12
October 2014	28	11
November 2014		

Certificates of Occupancy

January 2014	0
February 2014	2
March 2014	5
April 2014	4
May 2014	2
June 2014	0
July 2014	3
August 2014	5
September 2014	4
October 2014	3
November 2014	

In June 2014 the City began infancy steps of establishing a code enforcement/cleanup program involving illegal signs erected in the right-of-way.

Illegal Signs Removed from Right-of-Way

June 2014	151
July 2014	70
August 2014	66
September 2014	20
October 2014	10

November 2014

**HEALTH**

State and City Mandated Inspections

January 2014	36
February 2014	41
March 2014	8
April 2014	80
May 2014	80
June 2014	50
July 2014	26
August 2014	26
September 2014	48
October 2014	54
November 2014	44

Rental Properties Inspected

January 2014	76
February 2014	150
March 2014	38
April 2014	23
May 2014	2
June 2014	16
July 2014	0
August 2014	0
September 2014	0
October 2014	0
November 2014	0

Land Reutilization Program Properties Sold

January 2014	7
February 2014	3
March 2014	0
April 2014	3
May 2014	2
June 2014	2
July 2014	10
August 2014	3
September 2014	1

October 2014	2
November 2014	0

Land Reutilization Program Properties Sales

January 2014	\$9,525.00
February 2014	\$2,951.50
March 2014	\$0.00
April 2014	\$12,500.00
May 2014	\$1,500.00
June 2014	\$2,000.00
July 2014	\$15,425.00
August 2014	\$2,800.00
September 2014	\$2,177.77
October 2014	\$1,500.00
November 2014	\$0.00

Nuisance Complaints

January 2014	9
February 2014	8
March 2014	26
April 2014	14
May 2014	24
June 2014	16
July 2014	18
August 2014	19
September 2014	34
October 2014	12
November 2014	11

Animal Complaints

January 2014	33
February 2014	30
March 2014	42
April 2014	29
May 2014	37
June 2014	45
July 2014	35
August 2014	30
September 2014	37
October 2014	34



November 2014	35
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Syringe Exchanged

January 2014	3,899
February 2014	2,316
March 2014	2,621
April 2014	3,188
May 2014	3,425
June 2014	3,050
July 2014	2,838
August 2014	-----
September 2014	4,308
October 2014	7,717
November 2014	-----

City Employees Seen in Clinic

January 2014	30
February 2014	27
March 2014	28
April 2014	31
May 2014	31
June 2014	25
July 2014	25
August 2014	20
September 2014	26
October 2014	33
November 2014	18

Clients seen in Clinics

January 2014	257
February 2014	186
March 2014	336
April 2014	310
May 2014	372
June 2014	198
July 2014	286
August 2014	355
September 2014	297
October 2014	601
November 2014	296

**FIRE**

The Fire Department run data is attached at the end of the report.

**POLICE**

The Police Department data is attached at the end of the report.



# Portsmouth Fire Department

## Incident Type By Station

Alarm Date Between {11/01/2014} And {11/30/2014}

Station	Incident Type	Count	Percent of All Incidents	
Central	<b>1 Fire</b>			
	111 Building fire	1	0.98	
	113 Cooking fire, confined to container	7	6.86	
	113 Cooking fire, confined to container	2	1.96	
	151 Outside rubbish, trash or waste fire	2	1.96	
	151 Outside rubbish, trash or waste fire	1	0.98	
		<hr/>	<hr/>	
		13	12.74	%
Central	<b>3 Rescue &amp; Emergency Medical Service Incident</b>			
	300 Rescue, EMS incident, other	1	0.98	
	311 Medical assist, assist EMS crew	1	0.98	
	322 Motor vehicle accident with injuries	2	1.96	
	324 Motor Vehicle Accident with no injuries	2	1.96	
	350 Extrication, rescue, Other	1	0.98	
	352 Extrication of victim(s) from vehicle	2	1.96	
		<hr/>	<hr/>	
		9	8.82	%
Central	<b>4 Hazardous Condition (No Fire)</b>			
	412 Gas leak (natural gas or LPG)	2	1.96	
	413 Oil or other combustible liquid spill	1	0.98	
	424 Carbon monoxide incident	2	1.96	
	440 Electrical wiring/equipment problem, Other	1	0.98	
	445 Arcing, shorted electrical equipment	2	1.96	
		<hr/>	<hr/>	
		8	7.84	%
Central	<b>5 Service Call</b>			
	500 Service Call, other	1	0.98	
	500 Service Call, other	1	0.98	
	511 Lock-out	18	17.64	



# Portsmouth Fire Department

## Incident Type By Station

Alarm Date Between {11/01/2014} And {11/30/2014}

Station	Incident Type	Count	Percent of All Incidents	
Central	<b>5 Service Call</b>			
	511 Lock-out	6	5.88	
	551 Assist police or other governmental agency	3	2.94	
	553 Public service	1	0.98	
		<hr/>	<hr/>	
		30	29.41	%
Central	<b>6 Good Intent Call</b>			
	600 Good intent call, Other	1	0.98	
	600 Good intent call, Other	1	0.98	
	611 Dispatched & cancelled en route	6	5.88	
	671 HazMat release investigation w/no HazMat	1	0.98	
		<hr/>	<hr/>	
		9	8.82	%
Central	<b>7 False Alarm &amp; False Call</b>			
	700 False alarm or false call, Other	2	1.96	
	700 False alarm or false call, Other	2	1.96	
	7001 False alarm ,system normal	1	0.98	
	730 System malfunction, Other	1	0.98	
	733 Smoke detector activation due to malfunction	6	5.88	
	735 Alarm system sounded due to malfunction	2	1.96	
	740 Unintentional transmission of alarm, Other	1	0.98	
	740 Unintentional transmission of alarm, Other	1	0.98	
	743 Smoke detector activation, no fire - unintentional	3	2.94	
	743 Smoke detector activation, no fire - unintentional	1	0.98	
	746 Carbon monoxide detector activation, no CO	1	0.98	
		<hr/>	<hr/>	
		21	20.58	%
Hilltop	<b>1 Fire</b>			
	118 Trash or rubbish fire, contained	1	0.98	



# Portsmouth Fire Department

## Incident Type By Station

Alarm Date Between {11/01/2014} And {11/30/2014}

Station	Incident Type	Count	Percent of All Incidents	%
Hilltop	<b>6 Good Intent Call</b>	1	0.98	%
	611 Dispatched & cancelled en route	1	0.98	
	651 Smoke scare, odor of smoke	1	0.98	
		<hr/>	<hr/>	
Hilltop	<b>7 False Alarm &amp; False Call</b>	2	1.96	%
	700 False alarm or false call, Other	2	1.96	
		<hr/>	<hr/>	
Sciotoville	<b>1 Fire</b>	2	1.96	%
	113 Cooking fire, confined to container	1	0.98	
	131 Passenger vehicle fire	1	0.98	
	131 Passenger vehicle fire	1	0.98	
		<hr/>	<hr/>	
Sciotoville	<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>	3	2.94	%
	251 Excessive heat, scorch burns with no ignition	1	0.98	
		<hr/>	<hr/>	
Sciotoville	<b>3 Rescue &amp; Emergency Medical Service Incident</b>	1	0.98	%
	300 Rescue, EMS incident, other	1	0.98	
		<hr/>	<hr/>	
Sciotoville	<b>6 Good Intent Call</b>	1	0.98	%
	611 Dispatched & cancelled en route	1	0.98	
		<hr/>	<hr/>	
Sciotoville	<b>7 False Alarm &amp; False Call</b>	1	0.98	%
	746 Carbon monoxide detector activation, no CO	1	0.98	
		<hr/>	<hr/>	
		1	0.98	%

tal Incident Count: 102



# Portsmouth Police Dept.



## Calls By Call Type By Month

Date Range 1/1/2014 to 11/30/2014

Call Type Begins With: aaaaaaa

To zzzzzzz

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Total
Alarm-Commercial	184	131	135	125	151	123	133	149	85	111	102	1,429
Alarm-Hold Up, Robbery	1	3	3	2	2	3	4	1	2	2	2	25
Alarm-Other	12	4	3	0	2	0	3	5	7	5	5	46
Alarm-Residential	119	93	86	92	109	115	126	128	104	135	110	1,217
Animal - Barking Dog	3	5	3	1	2	3	1	6	2	0	1	27
Animal - Dog Bite	2	1	0	2	0	1	2	1	2	0	1	12
Animal - Loose Dog	3	3	6	3	6	4	3	6	1	1	2	38
Animal Complaint	12	4	4	6	15	11	14	23	15	11	12	127
Arson	0	0	0	0	0	1	0	0	0	0	0	1
Assault	15	8	15	15	16	16	24	22	25	33	17	206
Assault-Felonious	1	2	0	0	1	3	0	0	0	0	1	8
Attempted Suicide	4	4	5	13	8	7	6	5	10	7	2	71
B & E	5	5	11	14	15	15	14	24	19	21	18	161
B & E - In Progress	4	2	8	4	6	7	4	9	12	9	6	71
Bar Check	0	0	1	2	0	5	1	0	0	1	0	10
Bomb Threat	0	0	0	0	0	0	2	0	0	0	0	2
Broken / Open Door	6	2	9	8	13	8	10	5	9	14	8	92

# Calls By Call Type By Month

Date Range 1/1/2014 to 11/30/2014

Call Type Begins With: aaaaaaa

To: zzzzzzzz

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Total
Broken / Open Window	0	0	1	0	1	1	1	0	0	0	2	5
Building Check	58	43	53	43	47	70	58	62	49	39	43	565
Burglary	17	16	14	24	25	20	14	17	12	18	22	199
Burglary In Progress	1	2	5	7	4	5	4	6	3	4	3	44
Check Occupant Welfare	19	17	18	16	17	19	29	24	18	19	16	212
Criminal Damaging	31	19	25	34	28	36	31	28	28	21	27	308
Dead On Arrival	4	2	2	2	4	1	0	0	3	2	4	24
Deliver Message	5	1	5	5	10	0	7	4	11	6	6	60
Disturbance	82	67	75	92	105	106	113	104	116	89	79	1,028
Domes	1	0	0	0	0	0	0	0	0	0	0	1
Domestic	42	33	44	44	59	46	55	36	39	45	34	477
Domestic - With Weapon	0	1	0	0	1	0	0	0	1	0	0	3
Drugs	12	10	14	17	20	22	21	21	24	31	16	208
Drunk	8	10	16	12	22	17	21	18	15	9	11	159
Drunk Driver	0	1	1	1	5	4	5	4	1	5	2	29
Escort	1	0	0	1	2	3	4	1	3	2	0	17
Fight	9	10	17	19	15	27	7	16	22	6	14	162
Fight-Knife Involved	0	1	0	0	0	0	0	0	1	0	0	2
Fight-Weapon Involved	0	0	0	0	1	0	0	0	0	0	2	3
Fire	48	40	42	49	42	43	46	46	51	44	50	501
Fire - Police Support Reques	0	0	0	0	0	0	0	1	0	0	0	1
Foot Pursuit	1	1	0	1	0	1	0	0	1	0	0	5

# Calls By Call Type By Month

Date Range 1/1/2014 to 11/30/2014

Call Type Begins With: aaaaaaa

To: ZZZZZZZ

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Total
Fraud	2	0	0	3	1	5	0	7	2	1	3	24
House Check	1	0	1	0	1	8	1	5	3	7	5	32
Ill / Injured Person	3	5	8	12	8	25	4	23	11	15	12	126
Investigative Run	26	26	17	15	30	21	26	28	28	30	41	288
Juvenile - Runaway	1	0	8	4	7	8	4	5	7	4	2	50
Juvenile Complaint	30	30	47	69	48	60	81	52	76	44	35	572
Mental	1	1	1	3	2	3	3	3	0	6	4	27
Missing Person	1	1	5	3	4	5	6	6	2	2	3	38
Mutual Aid	8	9	4	7	11	7	5	4	10	1	4	70
Neighborhood Disturbance	15	12	16	21	21	19	28	27	23	22	7	211
Officer Wanted	210	184	213	246	269	256	231	246	233	204	174	2,466
Officer Wanted - Caged Unit	0	0	1	0	0	1	1	0	2	0	0	5
Officer Wanted - Followup	24	34	39	45	27	32	43	56	28	60	28	416
Officer Wanted - Found Prof	7	11	25	16	22	11	15	10	8	13	10	148
Overdose	3	3	5	5	3	1	0	2	2	6	4	34
Panhandling	4	0	1	1	2	5	2	5	4	6	15	45
Parking Violation	41	30	63	46	44	38	49	59	53	54	39	516
Person With Gun	4	2	1	4	3	0	2	3	3	2	2	26
Person With Knife	2	1	1	1	1	0	0	2	0	0	0	8
Prowler	3	1	1	0	0	0	1	1	4	5	1	17
Rape	2	0	1	1	0	1	1	0	2	2	0	10
Robbery	5	1	2	2	2	7	2	1	3	1	2	28



# Calls By Call Type By Month

Date Range 1/1/2014 to 11/30/2014

Call Type Begins With: aaaaaaa

To zzzzzzzz

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Total
Robbery In Progress	0	1	0	0	0	1	0	0	0	0	0	2
Service - Dead Animal	0	0	0	2	0	0	0	0	0	0	0	2
Service - Ice, Snow	1	1	0	0	0	0	0	0	0	0	0	2
Service - Misc Call	0	4	1	3	4	5	6	3	2	4	1	33
Service - Sewer Problem	0	0	0	0	3	4	0	0	0	0	0	7
Service - Traffic Light	0	0	0	0	0	0	1	0	0	0	0	1
Service - Water Break	0	0	0	0	0	0	1	1	0	1	0	3
Sex Offense	0	0	2	1	2	0	2	0	1	1	3	12
Shooting	0	1	0	1	0	1	0	0	0	0	0	3
Soliciting - No Permit	0	0	0	0	0	0	0	0	1	0	0	1
Speeding Driver	4	0	5	3	3	2	6	4	6	7	4	44
Stabbing	0	0	2	0	1	1	0	0	0	2	1	7
Suicide	0	0	0	1	1	1	0	1	1	0	2	7
Suspicious Noise	24	8	5	9	8	18	15	15	10	15	9	136
Suspicious Person	51	83	79	134	104	132	120	101	128	126	81	1,139
Suspicious Vehicle	42	31	34	28	29	40	33	42	42	53	23	397
Theft	92	57	80	123	105	103	116	152	125	116	81	1,150
Theft - GTA	6	3	5	3	12	6	12	12	7	11	6	83
Theft - Identity	0	2	1	3	1	1	2	3	2	4	1	20
Theft - In Progress	3	1	4	4	4	2	0	3	5	4	2	32
Theft - Shoplifter	22	25	23	10	11	18	18	28	36	17	20	228
Traffic - Aid Motorist	0	1	2	0	0	0	0	0	1	0	1	5

# Calls By Call Type By Month

Date Range 1/1/2014 to 11/30/2014

Call Type Begins With: aaaaaaa

To zzzzzzzz

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Total
Traffic - Disabled Vehicle	28	27	18	15	16	18	18	9	16	18	14	197
Traffic - Parade Detail	1	0	1	2	2	0	0	1	0	1	1	9
Traffic - Vehicle Stop	80	103	134	134	157	132	138	133	141	139	68	1,359
Traffic - Work Radar	0	0	0	1	3	2	1	1	1	0	0	9
Traffic Accident-HS	12	14	15	20	22	20	15	21	21	14	16	190
Traffic Accident-PD	85	66	64	53	64	71	65	71	45	71	55	710
Traffic Accident-PI	15	12	7	13	8	12	15	12	5	14	12	125
Traffic Detail	4	1	1	1	0	0	0	7	2	0	3	19
Vandalism	1	0	0	0	2	0	0	4	1	1	1	10
Vehicle Pursuit	1	1	0	0	1	0	0	1	0	0	1	5
Warrant - Felony	6	3	5	4	10	22	23	17	14	10	11	125
Warrant - Misdemeanor	12	14	32	30	26	30	26	31	52	27	26	306
Warrant - Search	2	1	1	3	2	0	2	0	3	1	1	16
<b>Total</b>	<b>1,595</b>	<b>1,352</b>	<b>1,602</b>	<b>1,759</b>	<b>1,861</b>	<b>1,898</b>	<b>1,902</b>	<b>1,990</b>	<b>1,863</b>	<b>1,832</b>	<b>1,453</b>	<b>19,107</b>