



City of Portsmouth

Office of the City Manager

728 Second Street
Portsmouth, Ohio 45662



TO: Mayor Sturgill and City Council
FROM: City Manager Derek K. Allen, ICMA-CM *DkA*
DATE: March 13, 2014
RE: City Manager's Report March 24, 2014

ADMINISTRATION

The doors for the municipal building have been ordered. Last Monday night it was discovered that one set was so damaged they would not shut without being pulled to one side. It is regrettable that we are going to spend \$19,100 on an improvement to the municipal building but there is no question that this decision had to be made.

PERSONNEL

Given the situation with the proposed 2014 budget I am considering instituting a hiring freeze on non-safety personnel. The City of Portsmouth Charter requires that I maintain 88 safety personnel. Many other employees are covered by elected officials over which I have no control.

WATER

I have requested a list of all fire hydrants that are out of service and the reason why they are out of service. We will begin to work diligently to place these hydrants back in service as quickly as possible.

PUBLIC SERVICE

Sanitation

The hauling and disposing of refuse has been put out to bid and there is a bid opening on March 25, 2014 at 3:30 p.m. in the City Manager's Office.

Street Department

The Street Department continues to fill potholes.

The road slip on Oakland Boulevard has worsened and will need to be addressed this summer. The design for a \$420,000 repair is unrealistic and unaffordable. We will re-evaluate the situation.

ENGINEERING

The city received the appraisal for the Babcock building located at 720-722 Sixth Street. The cost of the appraisal was \$1,500.

The structural engineer for the city submitted his reports on 309 Front Street, 418 Second Street and 526 Second Street which contained his evaluation and recommendations on the structures at the above addresses.

The building at 536 Second Street which was damaged when the building at 530 Second Street collapsed has been repaired.