

**MANAGER’S CONFERENCE MINUTES**  
**Portsmouth City Council Meeting on**  
**May 8, 2017, 2017 7:40**

All members of Council were present, Solicitor Haas, City Manager Allen, and City Clerk Ratliff.  
Councilman Kevin W. Johnson and Auditor Williams were absent

1. **Friends of Greenlawn Agreement**

**CM-17-36**

Manager Allen said that he’s had discussions with the Friends of Greenlawn Cemetery which included Bob and Deborah Gambill and their son Attorney John Gambill drew up an agreement and after conversations this was the agreement settled on and he believed that this was a good thing for the community. It was well organized and they have a lot of good ideas and the desire for maintaining our cemetery. This is not a group to save the cemetery, but a group that would like to improve the cemetery. We would like to formalize all these activities so that we don’t have a rogue groups going off and doing something not approved by the city, which is why there was a need for a formal agreement. He believed that it has a chance for long term success.

Councilman Kevin W. Johnson asked about the two city employees at the cemetery and if they would be doing anything at the instruction of this group or would this group take care of the work themselves. Deborah Gambill was present and was speaking but it was not audible as she was not at the microphone. Manager Allen said that this group would be supplementing the work that was currently going on and making additional improvements to the cemetery in which the two people employed at the cemetery can’t do and the city doesn’t have the money to do the extras that need to be done. This group was bringing funding in and more importantly they were volunteering. Mayor Kalb stated that he appreciated all the group’s efforts and that some of the best things that have happened in the city have been by private groups. Mrs. Gambill asked if she needed to be at the next meeting because she would like to have this fast-tracked so they could begin working and have some of it done by Memorial Day. It was suggested that they attend the next meeting.

Councilman Kevin E. Johnson motioned to accept Alternative #1.

There were no further questions or comments: **VOTE: 5 Ayes – 0 Nays**

2. **Acceptance and Appropriation Fire Department Grant**

**CM-17-37**

Manager Allen said the Fire Department received a training grant in the amount of \$8,550. Chief Raison asked Manager Allen to ask Council to accept and appropriate the funds into the General Fund training account. Mayor Kalb ask what kind of training and Manager Allen stated that they’ve been sending people to the Ohio Fire Academy and he wasn’t sure but thought it was tactical EMS.

Councilman Kevin E. Johnson motioned to accept Alternative #1.

There were no further questions or comments: **VOTE: 5 ayes – 0 Nays**

The meeting adjourned at 7:50 p.m. on a motion by Councilman Kevin E. Johnson

Submitted by: *Diana Ratliff* – City Clerk