



City of Portsmouth

Office of the City Manager

728 Second Street
Portsmouth, Ohio 45662



TO: Portsmouth City Council
FROM: City Manager Derek K. Allen, ICMA-CM *DKA*
DATE: April 29, 2016
RE: City Manager's Report May 9, 2016

The monthly statistics will be delivered in the council packet for the May 23, 2016 meeting.

ADMINISTRATION

Meetings

Attended the Southern Ohio Port Authority meeting held on April 14, 2016.

Attended the Rotary meeting on April 25, 2016.

Conducted a labor management meeting with AFSCME 1039 representatives on April 26, 2016.

Met with Scioto County Commissioners on April 26, 2016 to finalize negotiations of a City-County partnership for the 2016 Community Housing Impact and Preservation Program (CHIP).

Spoke at Kiwanis on April 27, 2016 to present a status report of the City of Portsmouth.

Spoke on Community Corner radio show, WXNT on April 28, 2016.

Attended the 9-1-1 Planning Committee meeting held at the Scioto County Commissioner's Office on April 28, 2016.

Met with Sue Burke of Mainstreet Portsmouth on April 29, 2016 regarding the Esplanade.

Met with representative of Congressman Brad Wenstrup's Office on regarding grant funding for the Sunrise Water Main Replacement project on April 29, 2016.

PERSONNEL

The Civil Service Commission gave the test for Dispatcher. There were twenty-five (25) applicants, twenty-one (21) showed up to take the exam.

The Civil Service exam for common laborer will be announced and given sometime in June.

The Clerk Typist II in the engineering Department

COMMUNITY DEVELOPMENT

The City of Portsmouth and Scioto County are collaborating on a grant application for Community Housing and Impact and Preservation program (CHIP) which is due on May 6, 2016. We settled on a 22% contribution of the City's administrative fees.

The application for the Appalachian Regional Commission (ARC) grant was submitted April 22, 2016. We have requested \$250,000 for the Sunrise Reservoir Water Main Rehabilitation project.

FIRE

The Fire Department will begin to install the storz fittings on fire hydrants next week. The city ordered 150 fittings this year.

POLICE

The new tasers have been received.

PUBLIC SERVICE

Streets

The pavement markings project to place thermoplastic down was sent to four companies for quotes. We have received one back so far.

Street crews will apply cold patch in potholes as soon as the rain ends.

Street Department has set the posts and are preparing to set the

Sanitation

The scales at the transfer station were in disrepair and require repair. Before the repairs could be initiated the operations of the scales was discontinued by

the Department of Agriculture. Kanawha Scales is coming to work on the scales and they are expected to be fixed next Friday.

Specifications are being written for the purchase of the refuse truck that was included in the 2016 budget.

Campground

The campground is being prepared for a May 16, 2016 opening.

Pool

We have one applicant for the position of lifeguard.

We are still looking for lifeguards and a pool manager.

WATER

Water Leaks and Line Work:

April 11, 2016: Repaired 30" water main Kinneys Lane. (6 ft. piece)

April 12, 2016: Finished repair on 30" main, repaired 12" main 13028 U.S. 52, West Portsmouth.

4/13/16: Repaired 1.5" line at Rose and Shump Street.

Was invoiced for the Phase I environmental for property immediately behind the Portsmouth Water Treatment Plant.

The emergency repair of the water plant trough is on-going. The concrete repair work has been completed and the plastic material has been ordered and has an approximate two to three weeks lead time.

The eight (8") water main on Walnut street has been completed except for connecting it back into the water system on the east end of the project. There are seventy-four (74) water taps that have to be moved. Not only has the old water main been replaced thus avoiding potential water main breaks we are removing approximately seventy-four (74) lead water services.

The State Route 140 water main relocation for the Veteran's Memorial Highway has been changed. The original project called for the pipe to be bored under the highway. The contractor, after seeing the difficulty of another

bore on this project backed out of the job. The waterline will be installed through open cutting the road.

The design for the relocation of the twenty-four (24") water main is wrapping up now that consensus has been reached on where to locate the relocated water main.

The Scioto County Engineer's Office still has plans to assist the City of Portsmouth is replacing water main under Washington Boulevard in West Portsmouth.

WASTEWATER

The telemetry pole for the monitor at 23rd and Grandview is installed. Ohio Power (AEP) needs to connect power and conduct the inspection prior to the telemetry equipment being installed.

The sewer relocation for the State Route 140 sewer is completed. We have yet to pay Distel Construction because we are waiting to apply for reimbursement.

The ultraviolet light disinfectant (UV) is in operation.