

MANAGER’S CONFERENCE MINUTES
Portsmouth City Council Meeting on
January 14, 2019 – 7:23 p.m.

Members present:

Sean Dunne	1 st Ward (Absent)
Jo Ann Aeh	2 nd Ward
Kevin E. Johnson	3 rd Ward (Absent)
Jerrold Albrecht	4 th Ward
Gene Meadows	5 th Ward
Thomas K. Lowe	6 th Ward

Also present was City Manager Sam Sutherland, Solicitor John Haas, and City Clerk Diana Ratliff.

1. **Timlin Hill Road Repair** **CM-19-1**

Manager Sutherland spoke about the cost repair for Timlin Hill Road, he advised that he told the contractor to begin because the road was getting worse. He said that when they begin paving in warmer weather, they will pave this Road. The contractor will build it back similar to the work that was done on Oakwood in Sciotoville.

Councilwoman Aeh motioned to accept Alternative #1.

There were no questions or comments: **VOTE: 4 Ayes – 0 Nays**

Solicitor Haas requested to add two pieces of legislation to the agenda

2. **PMHA request for recommendation of Planning Commission for usage** **CM-19-2**

Solicitor Haas reviewed the map and proposal of a PMHA housing facility for adults aging out of the foster care system. Councilwoman Aeh asked if this was a Transitional House and Solicitor Haas said he had asked them not to use the word transitional because that seemed to imply a drug rehab and this was more for young adults who may have been in foster care and when foster care runs out at age 18, this would be a bridge to help them to take care of themselves. He said that this legislation had to go before the City Planning Commission first because the city owned up where the radio tower is located on the hill and Larry Hisle Park which is located on Thomas Avenue and there was a narrow section that tied those two pieces together and isolated the parcel that they want to build on and advised that the parcel that they want to build on is land-locked. He said that it was time sensitive in that they were wanting to apply for a grant. He asked Council that if this proposal is approved through Planning Commission and Council receives the legislation at the next meeting, it will need to be done as an emergency legislation because they need to apply for that grant. Councilman Meadows asked if the only thing Council needed to pass was the easement and Solicitor Haas said “no” they would need to pass the usage change because it is Zoned Residential “B”. Councilwoman Aeh said that if the Planning Commission rejects this, then this will be removed from the agenda correct and he agreed.

Councilwoman Aeh motioned to accept Alternative #1.

There were no questions or comments: VOTE: 4 Ayes – 0 Nays

3. **PMHA request for easement** **CM-19-3**

Solicitor Haas said that he doesn’t have a survey of exactly where the easement would be or legal description and he doubted that he would have it by the next meeting. He said they currently have an easement to Edgewood Drive but they don’t want to use it because they don’t want the traffic driving

through what had always been a dead-end residential street. He said that maybe Manager Sutherland or Mike Winters should go to where the easement will be to make sure it is in a safe place because Thomas Avenue goes up the hill and bends and may make it hard to see traffic. Peggy Rice of PMHA said that they want to work with the city and what's best for that area. They do not want to go through that small neighborhood on Edgewood and disturb that area and the obvious choice was to come off of Thomas Avenue. Councilwoman Aeh asked if Orizaba would be involved in any way, Mrs. Rice said their easement comes directly off of the end of Edgewood and the address to the property is – 0 Edgewood Drive. Mrs. Rice asked about the City Pump Station in that area, and asked if there was a way that they could work with the city because the easement might make it a little easier for the city to access and Manager Sutherland replied that it was a sewage pump station. Councilman Meadows asked Solicitor Haas about granting an easement and the need for a property description, survey etc., and if we could pass a resolution committing to grant it once everything had been received. Solicitor Haas asked Mrs. Rice what she needed for the grant and she replied that they need to show they have access to the property. She told him that he would need to contact Jennifer or Steve to find out what all is needed, he said he would look into it. Mrs. Rice stated that there will be 24 hour security and cameras, there will be a system to be buzzed in to enter into the building. Shawnee Family Health will be onsite and will have a crisis number to call. She said that so often when they come out of foster care they have no skills to be successful. Councilman Albrecht believed that it would cut down on the homeless issue because they have no place to go. Mrs. Rice said that the Children's Welfare system was in dire need of intervention and hopefully this program will help to a little degree. She said this would be ran quite differently than anything else in town and the focus groups show that their main concern was their own safety. Councilwoman Aeh asked if this would be like a half-way house and Mrs. Rice replied "no", she said that they will be training them for everything they need to be successful. (Someone unwrapping a piece of candy, couldn't hear her), laundry, how to budget money, how to go to a job interview and try to help with things that they've lost out on. Councilwoman asked if there was a time period that they will be in this housing, Mrs. Rice said it would be supportive housing as they will not put anyone out because of age. Their attempt will be to get them successful to where they could go out on their own and function in the real world. Some of these people will move along faster than others.

Councilwoman Aeh motioned to accept Alternative #1.

There were no questions or comments: VOTE: 4 Ayes – 0 Nays

4. Advance Payment of Taxes

CM-19-4

Manager Sutherland stated this was for the advance payment of taxes. Solicitor Haas stated that we do this every year. Councilman Meadows asked if there needed to be three readings, Clerk Ratliff stated it was listed as a Resolution.

Councilman Lowe motioned to accept Alternative #1.

There were no questions or comments: VOTE: 4 Ayes – 0 Nays

DISCUSSION ON 2019 BUDGET

The meeting adjourned at 7:50 p.m. on a motion by Councilman Albrecht.

Clerk Ratliff asked if there was going to be discussion on the budget since it was listed on the agenda? Manager Sutherland said that he needed Council to look through the budget as it was just a draft and let him know of any questions.

Submitted by: *Diana Ratliff* – City Clerk