

**MANAGER'S CONFERENCE MINUTES**  
**Portsmouth City Council Meeting on**  
**January 25, 2016 – 7:35 p.m.**

Present were all members of Council with the exception of Councilman Meadows who was excused, the Solicitor, the City Manager and the City Clerk, the Auditor was not in attendance.

1. **Proclamation Portsmouth Warriors/Portsmouth Warriors Day**

**CM-16-02**

Councilman Kevin W. Johnson announced that there would not be a Portsmouth Warrior's Day and Ms. Aeh agreed and said this would be better left just as a Proclamation during the Mayor's report and we could invite them and if they come we could give them the Proclamation.

2. **Review of the City Manager Category and Evaluation questions**

**CM-16-03**

After a long discussion regarding the questions on the evaluation form, it was decided that Councilman Kevin W. Johnson and Councilwoman Aeh would do some research and come up with a better evaluation form that what was currently in place and bring the suggestions back to Council to discuss.

The meeting adjourned at 8:05 p.m. on a motion by Councilman Kevin W. Johnson.

Submitted by: *Diana Ratliff* – City Clerk