

MANAGER'S CONFERENCE MINUTES
Portsmouth City Council Meeting on
May 29, 2018 – 6:22 p.m.

1. Contour Lines for Scioto County GIS Appropriation CM-18-22

Acting Manager Sutherland stated that Scioto County Engineers Office had approached the City about an upgrade to the GIS system and that our portion of the cost would be \$13,497.00. He said that inadvertently the fund transfer and appropriation was not listed in the Council letter, he gave the line item number as: 101.119.5235 Central Computer Line. Mayor Johnson ask if the City had been contributing to the GIS and Mr. Sutherland replied that in 2015 and 2016 we contributed \$25,000 each year for the maintenance of the GIS system. This would be an upgrade for more information to be placed in the system. Councilman Lowe expressed his approval of the upgrade as he uses the system quite often. He had noticed that the site had slowed down recently because before it was very fast to load.

Councilwoman Aeh motioned to accept Alternative #1

There were no questions or comments: VOTE: 6 Ayes – 0 Nays

2. Appropriation of Funds for Serve Day CM-18-23

Acting Manager Sutherland requested appropriations for the upcoming project “Serve Day” which will be held on Saturday July 14th. He searched through the budget and there was no money appropriated for “Serve Day” as in the past. He said that there were many groups that helped on this day and that he had many jobs lined up for them to do on that day and he wanted to make sure the city provided the supplies needed for that day. Clerk Ratliff ask if Council had responded to his request for projects in each ward and he said that Mr. Johnson had responded about some alleys that needed cleaned up. Mr. Sutherland stated that this item could go the full three readings. Mr. Johnson stated that he would like to hear from LifePoint or any of the other participating organizations on what projects that they will be working on.

Councilwoman Aeh motioned to accept Alternative #1

There were no questions or comments: VOTE: 6 Ayes – 0 Nays

3. State of Ohio Easement Request CM-18-24

Acting Manager Sutherland stated that the State of Ohio requested an easement for the Southern Ohio Correctional facility property and to renew the easement as we supply water to the facility.

Councilwoman Aeh motioned to accept Alternative #1

There were no questions or comments: VOTE: 6 Ayes – 0 Nays

4. Acceptance of Payment from Spirit Realty CM-18-25

Acting Manager Sutherland stated that this was an acceptance of payment from Spirit Realty who was working with The Dollar Tree which would be located at the corner of 5th and Chillicothe (the old CVS building). He said they didn't have any local Engineers that they were familiar enough to work with so the city contracted with Strand to take care of their needs and in the agreement Spirit Realty would reimburse the city for those costs which is what the check for \$10,000 is for. Councilman Lowe stated that he would like us to start doing business with a local Engineering Company in lieu of the out of town “Strand” company. He said there was a local business going broke because they weren't getting any business.

Councilwoman Aeh motioned to accept Alternative #1

There were no questions or comments: VOTE: 6 Ayes – 0 Nays

5. **Repeal & Replace Resolution #6 of 2018** **CM-18-26**

Removed and placed on Council's agenda

6. **Capital Asset Policy Legislation Request** **CM-18-27**

Auditor Williams said this item was a request for Council to approve the Capital Assets Policy for a financial report. We are currently reporting on the standards set by the Governmental Accounting Standards Board but we had not updated our current policies. This would be a more modern standard which the city already followed but we need to update the actual policy.

Councilwoman Aeh motioned to accept Alternative #1

There were no questions or comments: VOTE: 6 Ayes – 0 Nays

The meeting adjourned at 6:31 p.m. on a motion by Councilman Meadows.

Submitted by: *Diana Ratliff* – City Clerk