

**MINUTES – SPECIAL SESSION****PORTSMOUTH CITY COUNCIL MEETING**

Tuesday September 10, 2013 - 9:00 a.m.

And

Wednesday September 11, 2013 - 8:00 a.m.

The City Council of the City of Portsmouth, Ohio met in special session on Tuesday September 10, 2013 at 9:00 a.m., at “The Lofts” Conference Center at 840 Gallia Street-Portsmouth, Ohio.

President of Council Steve Sturgill called the meeting to order. A moment of silent prayer was observed followed by The Pledge of Allegiance to the Flag.

Roll Call showed the following members to be present:

Kevin W. Johnson	1 <sup>st</sup> Ward
Rich Saddler	2 <sup>nd</sup> Ward
Kevin E. Johnson	3 <sup>rd</sup> Ward
Jim Kalb	4 <sup>th</sup> Ward
Gene Meadows	5 <sup>th</sup> Ward
Steve Sturgill	6 <sup>th</sup> Ward

Also present was City Clerk, Diana Ratliff and Novak Consultant Catherine Tuck-Parrish.

**Clerk’s Report**

In accordance with Section 4 of the City’s Charter, three members of Council requested in writing that a Special meeting be called, for the purpose of interviewing potential candidates for Portsmouth City Manager. Notices were given to each Council Member, Mayor, Solicitor and Auditor and acknowledgements were received from all of the above.

The Clerk’s report was received, filed and made part of the record, on a motion by Councilman Kevin W. Johnson.

**STATEMENT OR REMARKS FROM CITIZENS ON ITEMS ON THE AGENDA**

There was no one present who wished to address Council on items on the agenda.

Councilman Kevin W. Johnson motioned to go into Executive Session for the purpose of interviewing candidates for the City Manager position.

There were no questions or comments. The role was called. **VOTE: 6 ayes – 0 nays, Council went into Executive Session at 9:05 a.m.**

Executive  
Session

On motion by Councilman Saddler, Council reconvened at 12:20 p.m. and roll call showed all those previously in attendance were still present.

On a motion by Councilman Saddler, Council recessed for lunch at 12:23 p.m. and reconvened after lunch at 1:10 p.m and roll call showed all those previously in attendance were still present.

Councilman Kevin W. Johnson motioned to go into Executive Session to continue the interviewing of candidates for the City Manager position.

There were no questions or comments. The role was called. **VOTE: 6 ayes – 0 nays, Council went into Executive Session at 1:11 p.m.**

Executive  
Session

On motion by Councilman Saddler, Council reconvened at 3:55 p.m. and roll call showed all those previously in attendance were still present.

Council recessed for the day at 4:00 p.m. on a motion by Councilman Saddler and will reconvene at 8:00 a.m. September 11, 2013.

The motion carried viva voce. **VOTE: ayes 6 – nays 0**

The City Council of the City of Portsmouth, Ohio reconvened the special session on Wednesday September 11, 2013 at 8:00 a.m., at “The Lofts” Conference Center at 840 Gallia Street-Portsmouth, Ohio.

President of Council Steve Sturgill called the meeting to order. A moment of silent prayer was observed followed by The Pledge of Allegiance to the Flag.

Roll Call showed the following members to be present:

Kevin W. Johnson	1 <sup>st</sup> Ward
Rich Saddler	2 <sup>nd</sup> Ward
Kevin E. Johnson	3 <sup>rd</sup> Ward
Jim Kalb	4 <sup>th</sup> Ward
Gene Meadows	5 <sup>th</sup> Ward- Arrived at 8:08 a.m.
Steve Sturgill	6 <sup>th</sup> Ward

Also present was City Clerk, Diana Ratliff and Novak Consultant Catherine Tuck-Parrish.

Councilman Kevin W. Johnson motioned to go into Executive Session for the purpose of follow up interviews and Council deliberations.

There were no questions or comments. The role was called. **VOTE: 5 ayes – 0 nays, Council went into Executive Session at 8:05 a.m.**

**Executive  
Session**

On motion by Councilman Saddler, Council reconvened at 9:57 a.m. and roll call showed all those previously in attendance were still present.

On consensus of Council, President Sturgill and Councilman Meadows were moved by Council to begin negotiations with candidate Derek Allen for the position of City Manager. The in principle employment agreement will be presented at the regular Portsmouth City Council meeting on September 23, 2013.

The meeting adjourned at approximately 10:00 a.m. on a motion by Councilman Kevin W. Johnson.

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City Clerk

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President of Council